

**ORDINANCE NO.-31****BACHELOR OF ARTS, BACHELOR OF LAWS (HONOURS)  
[B.A.LL.B (H) FIVE YEARS INTEGRATED PROGRAMME]****1. APPLICABILITY**

- (1) The Integrated Degree Course in Law (5years Integrated Programme) shall be of five years duration, and shall be designed as Bachelor of Arts, Bachelor of Laws (Hons.)
- (2) The under graduate degree shall be awarded for the integrated course B.A., LL.B (H) being taught in the University and upon successful completion of the Course.
- (3) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.

**2. ELIGIBILITY FOR ADMISSIONS**

1. The Admission policy shall be as decided from time to time by the Academic Council/Board of Management of the University and in compliance with guidelines of Department of Higher Education, State Government and the Rules of Legal Education, Bar Council of India.
2. The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
3. The Ordinance and the Admission Policy, eligibility& Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council and in conformity to the Rules of Legal Education, Bar Council of India.

4. Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) The duration of the course shall be five years divided into ten equal semesters.
- (2) The University may offer Capstone Semester at the end of tenth semester examination to interested candidates. This shall be of up to eight weeks duration Separate fee shall be charged for this Semester which shall be decided by the Board of Management.
- (3) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (4) The maximum duration available to a student for completion of B.A., LL.B (H) Course shall be eight years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (5) At the beginning of each semester, every student shall have to register within the duration prescribed in the academic calendar.

### **4. EXAMINATIONS**

- (1) The University shall adopt the system of continuous evaluation consisting of Continuous/Internal Assessment during the semester and End Semester Examination for assessing the students' performance during the programme of study.
- (2) The detailed examination scheme for End Semester Examination as well as Continuous/Internal Assessment for all components of the curriculum shall be laid down by the Academic Council.

- (3) A student may be debarred from appearing in the End Semester Examination by the Dean/Director of the School / Faculty due to any of the following reasons:
  - a. Disciplinary action taken against the student.
  - b. On the recommendation of concerned Head of the department, if
    - (i) The attendance in the Lecture / Tutorial / Practical classes is unsatisfactory or as may be determined by the Academic Council, in the semester.
    - (ii) The performance in the Continuous/Internal Assessment during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practice/field study courses who may have failed or missed the previous semesters' examination.
- (5) The teachers may conduct the makeup examination for the students who have missed or failed in the Internal Assessment, with the approval of the Vice –Chancellor upon recommendation of Dean/ Director of the School/Faculty.
- (6) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.
- (7) The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council

## **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as prescribed by the Academic Council for each course.

## **(2) BASIS OF CREDITS**

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $\text{Credit} = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction then it shall be-rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of B.A.LL.B (H), only when he / she earns all the credits allotted to the course in which he / she has taken admission.

## **6. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has obtained the required minimum SGPA and CGPA in previous semesters & year respectively as decided by the academic council of the university. If the Student does not fulfill the minimum SGPA in each semester and CGPA criteria may be promoted to next semester/ year on the recommendation of Dean/Director and

placed on Academic Probation (AP) provided he/she has cleared minimum number of Credit units as decided by the academic Council. However, under special circumstances, the Vice Chancellor shall condone the criteria of minimum SGPA and CGPA provided that there are sufficient reasons, such cases shall be duly recommended by the Dean/Director of the School/Faculty

## **7. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student. The CGPA

at the end of  $n^{th}$  semester shall be calculated as per the regulations framed by the Academic Council in this respect.

- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

## **8. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

- 9.** Not with standing the above, the University shall ensure that the study programme leading to B.A., LL.B (H) degree shall conform, to the standard set by the BAR COUNCIL OF INDIA.
- 10.** The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- 11. Number of Seats:** Initially to offer the course, the number of seats will be 60 which can be revised by the academic council time to time.

**ORDINANCE NO. 32****BACHELOR OF BUSINESS ADMINISTRATION, BACHELOR OF LAWS  
(HONOURS)  
[BBA. LL.B (H) FIVE YEARS INTEGRATED PROGRAMME]****1. APPLICABILITY**

- (1) The Integrated Degree Course in Law (5years Integrated Programme) shall be of five years duration, and shall be designed as Bachelor of Business Administration, Bachelor of Laws (Hons.)
- (2) The under graduate degree shall be awarded for the integrated course BBA. LL.B (H) being taught in the University and upon successful completion of the Course.
- (3) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.

**2. ELIGIBILITY FOR ADMISSIONS**

1. The admission policy shall be as decided from time to time by the Academic Council/Board of Management of the University and in compliance with guidelines of Department of Higher Education, State Government and the Rules of Legal Education, Bar Council of India.
2. The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
3. The Ordinance and the Admission Policy, eligibility& Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council and in conformity to the Rules of Legal Education, Bar Council of India.

4. Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) The duration of the course shall be five years divided into ten equal semesters.
- (2) The University may offer Capstone Semester at the end of tenth semester examination to interested candidates. This shall be of up to eight weeks duration Separate fee shall be charged for this Semester which shall be decided by the Board of Management.
- (3) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (4) The maximum duration available to a student for completion of BBA. LL.B (H) Course shall be eight years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (5) At the beginning of each semester, every student shall have to register within the duration prescribed in the academic calendar.

### **4. EXAMINATIONS**

- (1) The University shall adopt the system of continuous evaluation consisting of Continuous/Internal Assessment during the semester and End Semester Examination for assessing the students' performance during the programme of study.
- (2) The detailed examination scheme for End Semester Examination as well as Continuous/Internal Assessment for all components of the curriculum shall be laid down by the Academic Council.

- (3) A student may be debarred from appearing in the End Semester Examination by the Dean/Director of the School / Faculty due to any of the following reasons:
  - (a) Disciplinary action taken against the student.
  - (b) On the recommendation of concerned Head of the department, if
    - (i) The attendance in the Lecture / Tutorial / field job/practice classes is unsatisfactory or as may be determined by the Academic Council, in the semester.
    - (ii) The performance in the Continuous/Internal Assessment during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- (5) The teachers may conduct the makeup examination for the students who have missed or failed in the Internal Assessment, with the approval of the Vice –Chancellor upon recommendation of Dean/ Director of the School/Faculty.
- (6) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.
- (7) The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

## **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as prescribed by the Academic Council for each course.

## **(2) BASIS OF CREDITS**

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $\text{Credit} = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction then it shall be-rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of BBA.LL.B (H) only when he / she earns all the credits allotted to the course in which he / she has taken admission.

## **6. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has obtained the required minimum SGPA and CGPA in previous semesters & year respectively as decided by the academic council of the university. If the Student does not fulfill the minimum SGPA in each semester and CGPA criteria may be promoted to

next semester/ year on the recommendation of Dean/Director and placed on Academic Probation (AP) provided he/she has cleared minimum number of Credit units as decided by the academic Council. However, under special circumstances, the Vice Chancellor shall condone the criteria of minimum SGPA and CGPA provided that there are sufficient reasons, such cases shall be duly recommended by the Dean/Director of the School/Faculty

#### **7. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all

courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.

- (7) At the end of each semester, SGPA and CGPA shall be calculated up to twoplaces of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

#### **8. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

- 9.** Notwithstanding the above, the University shall ensure that the study programme leading to B.A., LL.B (H) degree shall conform, to the standard set by the Bar Council of India.
- 10.** The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- 11. Number of Seats:** Initially to offer the course, the number of seats will be 60 which can be revised by the academic council time to time.

**ORDINANCE NO.-33****BACHELOR OF COMMERCE, BACHELOR OF LAWS  
(HONOURS)  
[B.COM.LL.B (H) FIVE YEARS INTEGRATED PROGRAMME]****1. APPLICABILITY**

- (1) The Integrated Degree Course in Law (5years Integrated Programme) shall be of five years duration, and shall be designed as Bachelor of Commerce, Bachelor of Laws (Hons.)
- (2) The under graduate degree shall be awarded for the integrated course B.Com. LL.B (H) being taught in the University and upon successful completion of the Course.
- (3) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.

**2. ELIGIBILITY FOR ADMISSIONS**

1. The admission policy shall be as decided from time to time by the Academic Council/Board of Management of the University and in compliance with guidelines of Department of Higher Education, State Government and the Rules of Legal Education, Bar Council of India.
2. The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
3. The Ordinance and the Admission Policy, eligibility & Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council and in conformity to the Rules of Legal Education, Bar Council of India.

4. Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) The duration of the course shall be five years divided into ten equal semesters.
- (2) The University may offer Capstone Semester at the end of tenth semester examination to interested candidates. This shall be of up to eight weeks duration Separate fee shall be charged for this Semester which shall be decided by the Board of Management.
- (3) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (4) The maximum duration available to a student for completion of B.Com., LL.B (H) Course shall be seven years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (5) At the beginning of each semester, every student shall have to register within the duration prescribed in the academic calendar.

### **4. EXAMINATIONS**

- (1) The University shall adopt the system of continuous evaluation consisting of Continuous/Internal Assessment during the semester and End Semester Examination for assessing the students' performance during the programme of study.
- (2) The detailed examination scheme for End Semester Examination as well as Continuous/Internal Assessment for all components of the curriculum shall be laid down by the Academic Council.

- (3) A student may be debarred from appearing in the End Semester Examination by the Dean/Director of the School / Faculty due to any of the following reasons:
  - (a) Disciplinary action taken against the student.
  - (b) On the recommendation of concerned Head of the department, if
    - (i) The attendance in the Lecture / Tutorial / Practical/Field Study/ Practice classes is unsatisfactory or as may be determined by the Academic Council, in the semester.
    - (ii) The performance in the Continuous/Internal Assessment during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- (5) The teachers may conduct the makeup examination for the students who have missed or failed in the Internal Assessment, with the approval of the Vice –Chancellor upon recommendation of Dean/ Director of the School/Faculty.
- (6) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.
- (7) The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

## **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as prescribed by the Academic Council for each course.

## **(2) BASIS OF CREDITS**

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $\text{Credit} = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction then it shall be-rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of B.Com. LL.B only when he / she earns all the credits allotted to the course in which he / she has taken admission.

## **6. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has obtained the required minimum SGPA and CGPA in previous semesters & year respectively as decided by the academic council of the university. If the Student does not fulfill the minimum SGPA in each semester and CGPA criteria may be promoted to next semester/ year on the recommendation of Dean/Director and placed on Academic Probation (AP) provided he/she has cleared minimum

number of Credit units as decided by the academic Council. However, under special circumstances, the Vice Chancellor shall condone the criteria of minimum SGPA and CGPA provided that there are sufficient reasons, such cases shall be duly recommended by the Dean/Director of the School/Faculty

## **7. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.

- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

#### **8. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

- 9.** Notwithstanding the above, the University shall ensure that the study programme leading to B.Com., LL.B (H) degree shall conform, to the standard set by the Bar Council of India.
- 10.** The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- 11. Number of Seats:** Initially to offer the course, the number of seats will be 60 which can be revised by the academic council time to time.

**ORDINANCE NO.-34**  
**MASTER OF LAWS (LL.M)**

**1. APPLICABILITY**

The degree of Master of Laws shall be awarded to a candidate who as per the provisions of this ordinance has successfully completed the Course work and Thesis/Dissertation work within the prescribed time period.

**2. ELIGIBILITY FOR ADMISSIONS**

1. The Admission policy shall be as decided from time to time the Academic Council/Board of Management of the University and in compliance with guidelines of Department of Higher Education, State Government, UGC and the Rules of Legal Education, Bar Council of India.
2. The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
3. The Ordinance and the Admission Policy, eligibility& Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council and in conformity to the University Grant Commission rules.
4. The award of the LL.M Degree shall be in accordance with the regulations of the University.
5. Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) The minimum and maximum duration of the LL.M Degree programme including dissertation shall be as per the norms of BCI/UGC.
- (2) At the beginning of each semester, every student shall have to register himself/ herself within the duration prescribed in the academic calendar.

### **4. STRUCTURE OF THE COURSE**

The structure of all LL.M Courses, Scheme of Examination, Curriculum and Syllabi shall be as prescribed by the Academic Council in this regard in compliance with the UGC rules.

### **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

#### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) the particular component of curriculum a candidate has to pass separate if in the Continuous/Internal Assessment and the End Semester Examination of that component of curriculum.
- (c) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as framed by the Academic Council for each course from time to time.
- (d) A student failing in the Continuous/Internal Assessment of any theoretical and /or practical (laboratory) subject shall not be allowed (permitted) to appear in the End Semester

Examination of that subject unless special approval is granted by the Academic Council.

## **(2) BASIS OF CREDITS**

- (a) One hour of contact in lecture (L) shall be equal to one credit where as two hours of contact in tutorial (T) and / or practical (P) shall be equal to one credit, Thus,  $Credit = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number, If a credit in a subject turns out in fraction then it shall be rounded off to the nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of M. Tech., only when he / she earns all the credits allotted to the course in which he / she has taken admission.

## **6. THESIS/DISSERTATION EVALUATION**

The evaluation of Thesis/Dissertation shall be done as per the procedure laid down in the regulations framed by the Academic Council in this regard in compliance with the UGC and Bar Council of India recommendations.

## **7. BREAK IN THE PROGRAMME**

No break in the programme shall be permitted unless according to the University rules.

## **8. DISSERTATION/THESIS WORK IN INDUSTRY OR OTHER ORGANISATIONS**

As per the University regulations and in compliance with the UGC norms.

## **9. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall

be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.

- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council in this regard.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council from time to time in this regard.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.

- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council from time to time in this regard.

**10. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

- 11.** Notwithstanding the above, the University shall ensure that the study programme leading to LL.M degree shall conform, to the standard set by UGC recommendations.
- 12.** The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- 13. Number of Seats:** Initially to offer the course, the number of seats will be 30 which can be revised by the academic council time to time.

**ORDINANCE NO. 37****BACHELOR OF SCIENCE (B.SC.) AND BACHELOR OF  
SCIENCE HONS. (B.SC. HONS.) THREE YEARS DEGREE  
COURSE****2. APPLICABILITY**

(1) The Under Graduate degree Course Bachelor of Science (B.Sc.) and Bachelor of Science (B. Sc.) Hons. shall be offered in following specializations as

- i. Information Technology
- ii. Computer Science
- iii. Biotechnology
- iv. Microbiology
- v. Biochemistry
- vi. Forensic Science
- vii. Bioinformatics
- viii. Chemistry
- ix. Biology
- x. Botany
- xi. Zoology
- xii. Electronics
- xiii. Mathematics
- xiv. Physics
- xv. Cognitive Science
- xvi. Yoga
- xvii. Fashion Designing
- xviii. Interior Designing
- xix. Psychology
- xx. Any other specialization as per UGC norms

(2) The degree of B.Sc. &B.Sc. (Hons.) shall be awarded as per specialization being taught in the University after successful completion of the Course.

- (3) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.

### **3. ELIGIBILITY FOR ADMISSIONS**

- (1) Candidate must have Passed 10+2 Examination with Science from any recognized board or an equivalent for admission to first year of B.Sc. &B.Sc.(Hons.) course along with minimum pass-marks as prescribed by the Academic Council/Board of Management in this regard.
- (2) Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
- (3) In addition, the University shall follow all the guidelines as given by the UGC/State Government regarding admissions from time to time.
- (4) Admission to B.Sc. &B.Sc.(Hons.) Course shall be offered at the beginning of each semester or as prescribed by the academic council, at the first year level. The admission policy shall be decided by the Governing Body of the University. The guidelines issued by the UGC and the Government shall be adhered to.
- (5) Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to first semester of B.Sc. &B.Sc.(Hons.) Course, provided they have fulfilled the eligibility criteria as prescribed by the Academic Council/Board of Management in this regard. Admission to such candidates shall be made on the basis of the entrance test conducted by the University.
- (6) The University may admit a student to B.Sc. &B.Sc.(Hons.) Degree Course on transfer from other Institutes/ Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the program. Provided, no student shall be admitted during the first year, under this scheme.

- (7) The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
- (8) The Ordinance and the Admission Policy, eligibility & Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- (9) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

#### **4. DURATION OF THE COURSE**

- (1) The duration of the course shall be three years divided into six equal semesters.
- (2) The University may offer Capstone Semester at the end of sixth semester examination to interested candidates. This shall be of up to eight weeks duration Separate fee shall be charged for this Semester which shall be decided by the Board of Management.
- (3) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (4) The maximum duration available to a student for completion of the Course shall be six years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (5) At the beginning of each semester, every student shall have to register himself / herself within the duration prescribed in the academic calendar.

## 5. EXAMINATIONS

- (1) The University shall adopt the system of continuous evaluation consisting of Continuous/Internal Assessment during the semester and End Semester Examination for assessing the students' performance during the programme of study.
- (2) The detailed examination scheme for End Semester Examination as well as Continuous/Internal Assessment for all components of the curriculum shall be laid down by the Academic Council.
- (3) A student may be debarred from appearing in the End Semester Examination by the Dean/Director of the School / Faculty due to any of the following reasons:
  - (a) Disciplinary action taken against the student.
  - (b) On the recommendation of concerned Head of the department, if
    - (i) The attendance in the Lecture / Tutorial / Practical classes is unsatisfactory or as may be determined by the Academic Council, in the semester.
    - (ii) The performance in the Continuous/Internal Assessment during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- (5) The teachers may conduct the makeup examination for the students who have missed or failed in the Internal Assessment, with the approval of the Vice Chancellor upon recommendation of Dean/ Director of the School/Faculty.
- (6) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for

improvement in division / marks / grades or for any other purpose.

- (7) The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

## **6. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as prescribed by the Academic Council for each course.

### **(2) BASIS OF CREDITS**

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $\text{Credit} = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction then it shall be-rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree, only when he / she earns all the credits allotted to the course in which he / she has taken admission.

**7. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has obtained the required minimum SGPA and CGPA in previous semesters & year respectively as decided by the academic council of the university.

If the Student does not fulfill the minimum SGPA in each semester and CGPA criteria may be promoted to next semester/ year on the recommendation of Dean/Director and placed on Academic Probation (AP) provided he/she has cleared minimum number of Credit units as decided by the academic Council. However, under special circumstances, the Vice Chancellor shall condone the criteria of minimum SGPA and CGPA provided that there are sufficient reasons, such cases shall be duly recommended by the Dean/Director of the School/Faculty

**8. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.

- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

## **9. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

10. Not with standing the above, the University shall ensure that the study programme leading to B.Sc. & B.Sc.(Hons.) degree shall conform, to the standard set by the relevant regulations and norms of the UGC or the relevant regulatory body wherever required.
11. The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
12. **Number of Seats:** Initially to offer the course, the number of seats will be 60 which can be revised by the academic council time to time.

**ORDINANCE NO.-38****MASTER OF SCIENCE (M.SC.)  
TWO YEARS DEGREE COURSE****1. APPLICABILITY**

(1) The Post Graduate Degree of Master of Science (M. Sc.) shall be awarded to a candidate as per the provisions of this ordinance upon successful completion of the Course work and Thesis work within the prescribed time period. M.Sc. degree shall be offered in following specialization as:

- i. Information Technology
- ii. Computer Science
- iii. Biotechnology
- iv. Microbiology
- v. Biochemistry
- vi. Forensic Science
- vii. Bioinformatics
- viii. Chemistry
- ix. Biology
- x. Zoology
- xi. Botany
- xii. Electronics
- xiii. Mathematics
- xiv. Physics
- xv. Cognitive Science
- xvi. Yoga
- xvii. Fashion Designing
- xviii. Interior Designing
- xix. Psychology
- xx. Any other specialization as per UGC norms

**2. ELIGIBILITY FOR ADMISSIONS**

(1) Candidates who have qualified for the award of the Bachelor's degree in the relevant field of study with minimum pass-marks/

percentile fixed by the Academic Council / Board of Management/ Governing Body, from time to time, shall be eligible to apply for admission to the M. Sc. programme.

- (2) The Admission policy shall be as decided from time to time by the Academic Council / Board of Management/ Governing Body of the University. The guidelines issued by UGC and the State Government shall be adhered to.
- (3) The eligibility criteria for admission to the M. Sc. programme shall be as decided by the Academic Council of the University from time to time and announced by the University for Admission each year.
- (4) The award of the M. Sc. Degree shall be in accordance with the regulations of the University.
- (5) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) The normal duration of the M.Sc. programme including project/thesis work shall be two year / four semesters.
- (2) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (3) The maximum duration available to a student for completion of M. Sc. Course shall be four years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (4) At the beginning of each semester, every student shall have to register himself/ herself within the duration prescribed in the academic calendar.

#### **4. STRUCTURE OF THE COURSE**

The structure of all M. Sc. Courses, Scheme of Examination, Curriculum and Syllabi shall be as prescribed by the Academic Council in this regard

#### **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

##### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as framed by the Academic Council for each course from time to time.
- (c) A student failing in the Continuous/Internal Assessment of any theoretical and /or practical (laboratory) subject shall not be allowed (permitted) to appear in the End Semester Examination of that subject unless special approval is granted by the Academic Council.

##### **(2) BASIS OF CREDITS**

- (a) One hour of contact in lecture (L) shall be equal to one credit where as two hours of contact in tutorial (T) and / or practical (P) shall be equal to one credit, Thus, Credit =  $\{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number, If a credit in a subject turns out in fraction then it shall be rounded off to the nearest whole number.

- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree, only when he / she earns all the credits allotted to the course in which he / she has taken admission.

#### **6. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has obtained the required minimum SGPA and CGPA in previous semesters & year respectively as decided by the academic council of the university.

#### **7. PROJECT & THESIS EVALUATION**

The evaluation of Project work and Thesis shall be done as per the procedure laid down in the regulations framed by the Academic Council in this regard.

#### **8. BREAK IN THE PROGRAMME**

Students may be permitted to take a break in the programme for joining a job provided that they have completed the course work. The project work may be done during a later period either in the organization where they work if it has desired Research and Development facility, or in the University. Such students shall complete the project work within the maximum duration for completion of the programme. Students desirous of discontinuing their programme at any stage with the intention of completing the project work at a later date shall seek and obtain the permission of the Dean/Director of the School/Faculty before doing so.

**9. PROJECT WORK IN INDUSTRY OR OTHER ORGANISATIONS**

- (1) Sponsored candidates from Research and Developmental Organizations which have facilities of research work in the area proposed and those students who get employment in such organization after completion of the coursework, may be permitted to carry out their project and thesis work in such organizations.
- (2) Regular candidates may also be permitted to carry out their project and thesis work in reputed Research and Development Units and other reputed Organizations.
- (3) The students who are permitted to do the project and thesis work in an industry or Research and Development units and other reputed Organizations, shall have to pay the tuition and other fees to the University for the duration of such work. They shall not be eligible to receive any stipend / scholarship / fellowship from the University if they are receiving any financial support from the industry/ organization in which they are doing the project / thesis work.

**10. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed

by the Academic council in this regard and subjected to amendment time to time.

- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council in this regard.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council from time to time in this regard.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council from time to time in this regard.

**11. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

**12.** Notwithstanding the above, the University shall ensure that the study programme leading to M. Sc. degree shall conform, to the standard set by the relevant regulations /norms of the UGC or the relevant regulatory body, wherever required.

**13.** The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

**14. Number of Seats:** Initially to offer the course, the number of seats will be 30 which can be revised by the academic council time to time.

**ORDINANCE NO. 39****BACHELOR OF STATISTICS (B.STATS.)  
THREE YEARS DEGREE COURSE****1. APPLICABILITY**

- (1) The Under Graduate degree Course Bachelor of Statistics (B.Stats.) shall be a three years undergraduate degree course.
- (2) The degree of B.Stats. shall be awarded as per specialization being taught in the University after successful completion of the Course.
- (4) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.

**2. ELIGIBILITY FOR ADMISSIONS**

- (1) Candidate must have Passed 10+2 Examination with Science from any recognized board or an equivalent for admission to first year of B.Stats. course along with minimum pass-marks as prescribed by the Academic Council/Board of Management in this regard.
- (2) Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
- (3) In addition, the University shall follow all the guidelines as given by the UGC/State Government regarding admissions from time to time.
- (4) Admission to B.Stats. Course shall be offered at the beginning of each semester or as prescribed by the academic council, at the first year level. The Admission policy shall be decided by the Governing Body of

the University. The guidelines issued by the UGC and the Government shall be adhered to.

- (5) Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to first semester of B.Stats. Course, provided they have fulfilled the eligibility criteria as prescribed by the Academic Council/Board of Management in this regard. Admission to such candidates shall be made on the basis of the entrance test conducted by the University.
- (6) The University may admit a student to B.Stats. Degree Course on transfer from other Institutes/ Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the program. Provided, no student shall be admitted during the first year, under this scheme.
- (7) The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
- (8) The Ordinance and the Admission Policy, eligibility & Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- (9) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) The duration of the course shall be three years divided into six equal semesters.
- (2) The University may offer Capstone Semester at the end of sixth semester examination to interested candidates. This shall be of up to

eight weeks duration Separate fee shall be charged for this Semester which shall be decided by the Board of Management.

- (3) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (4) The maximum duration available to a student for completion of the Course shall be six years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (5) At the beginning of each semester, every student shall have to register himself / herself within the duration prescribed in the academic calendar.

#### **4. EXAMINATIONS**

- (1) The University shall adopt the system of continuous evaluation consisting of Continuous/Internal Assessment during the semester and End Semester Examination for assessing the students' performance during the programme of study.
- (2) The detailed examination scheme for End Semester Examination as well as Continuous/Internal Assessment for all components of the curriculum shall be laid down by the Academic Council.
- (3) A student may be debarred from appearing in the End Semester Examination by the Dean/Director of the School / Faculty due to any of the following reasons:
  - (a) Disciplinary action taken against the student.
  - (b) On the recommendation of concerned Head of the department, if
    - (i) The attendance in the Lecture / Tutorial / Practical classes is unsatisfactory or as may be determined by the Academic Council, in the semester.

- (ii) The performance in the Continuous/Internal Assessment during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- (5) The teachers may conduct the makeup examination for the students who have missed or failed in the Internal Assessment, with the approval of the Vice Chancellor upon recommendation of Dean/ Director of the School/Faculty.
- (6) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.
- (7) The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

## **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as prescribed by the Academic Council for each course.

**(2) BASIS OF CREDITS**

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $\text{Credit} = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction then it shall be rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree, only when he / she earns all the credits allotted to the course in which he / she has taken admission.

**6. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has obtained the required minimum SGPA and CGPA in previous semesters & year respectively as decided by the academic council of the university.

If the Student does not fulfill the minimum SGPA in each semester and CGPA criteria may be promoted to next semester/ year on the recommendation of Dean/Director and placed on Academic Probation (AP) provided he/she has cleared minimum number of Credit units as decided by the academic Council. However, under special circumstances, the Vice Chancellor shall condone the criteria of minimum SGPA and CGPA provided that there are sufficient reasons, such cases shall be duly recommended by the Dean/Director of the School/Faculty

**7. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be

approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.

- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.

- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

### **8. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

9. Notwithstanding the above, the University shall ensure that the study programme leading to B.Stats. degree shall conform, to the standard set by the relevant regulations and norms of the UGC or the relevant regulatory body wherever required.
10. The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
11. **Number of Seats:** Initially to offer the course, the number of seats will be 60 which can be revised by the academic council time to time.

**ORDINANCE NO.-40****MASTER OF STATISTICS (M.STATS.)  
TWO YEARS DEGREE COURSE****1. APPLICABILITY**

- (1) The Post Graduate Degree of Master of Statistics (M.Stats.) shall be awarded to a candidate as per the provisions of this ordinance upon successful completion of the Course work and Thesis work within the prescribed time period..
- (1) The degree of M.Stats. shall be awarded as per specialization being taught in the University after successful completion of the Course.
- (2) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course

**2. ELIGIBILITY FOR ADMISSIONS**

- (1) Candidates who have qualified for the award of the Bachelor's degree in the relevant field of study with minimum pass-marks/ percentile fixed by the Academic Council / Board of Management/ Governing Body, from time to time, shall be eligible to apply for admission to the M.Stats. programme.
- (2) The admission policy shall be as decided from time to time by the Academic Council / Board of Management/ Governing Body of the University. The guidelines issued by UGC and the State Government shall be adhered to.
- (3) The eligibility criteria for admission to the M.Stats. programme shall be as decided by the Academic Council of the University from time to time and announced by the University for Admission each year.
- (4) The award of the M.Stats Degree shall be in accordance with the regulations of the University.

- (5) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) The normal duration of the M.Stats. programme including project/thesis work shall be two year / four semesters.
- (2) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (3) The maximum duration available to a student for completion of M. Sc. Course shall be four years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (4) At the beginning of each semester, every student shall have to register himself/ herself within the duration prescribed in the academic calendar.

### **4. STRUCTURE OF THE COURSE**

The structure of all M.Stats. Courses, Scheme of Examination, Curriculum and Syllabi shall be as prescribed by the Academic Council in this regard

### **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

#### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The

maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.

- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as framed by the Academic Council for each course from time to time.
- (c) A student failing in the Continuous/Internal Assessment of any theoretical and /or practical (laboratory) subject shall not be allowed (permitted) to appear in the End Semester Examination of that subject unless special approval is granted by the Academic Council.

## **(2) BASIS OF CREDITS**

- (a) One hour of contact in lecture (L) shall be equal to one credit where as two hours of contact in tutorial (T) and / or practical (P) shall be equal to one credit, Thus,  $Credit = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number, If a credit in a subject turns out in fraction then it shall be rounded off to the nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree, only when he / she earns all the credits allotted to the course in which he / she has taken admission.

## **6. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has obtained the required minimum SGPA and CGPA in previous semesters & year respectively as decided by the academic council of the university.

## **7. PROJECT & THESIS EVALUATION**

The evaluation of Project work and Thesis shall be done as per the procedure laid down in the regulations framed by the Academic Council in this regard.

## **8. BREAK IN THE PROGRAMME**

Students may be permitted to take a break in the programme for joining a job provided that they have completed the course work. The project work may be done during a later period either in the organization where they work if it has desired Research and Development facility, or in the University. Such students shall complete the project work within the maximum duration for completion of the programme. Students desirous of discontinuing their programme at any stage with the intention of completing the project work at a later date shall seek and obtain the permission of the Dean/Director of the School/Faculty before doing so.

## **9. PROJECT WORK IN INDUSTRY OR OTHER ORGANISATIONS**

- (1) Sponsored candidates from Research and Developmental Organizations which have facilities of research work in the area proposed and those students who get employment in such organization after completion of the coursework, may be permitted to carry out their project and thesis work in such organizations.
- (2) Regular candidates may also be permitted to carry out their project and thesis work in reputed Research and Development Units and other reputed Organizations.
- (3) The students who are permitted to do the project and thesis work in an industry or Research and Development units and other reputed Organizations, shall have to pay the tuition and other fees to the University for the duration of such work. They shall

not be eligible to receive any stipend / scholarship / fellowship from the University if they are receiving any financial support from the industry/ organization in which they are doing the project / thesis work.

#### **10. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council in this regard.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.

- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council from time to time in this regard.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council from time to time in this regard.

#### **11. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

- 12.** Notwithstanding the above, the University shall ensure that the study programme leading to M.Stats. degree shall conform, to the standard set by the relevant regulations / norms of the UGC or the relevant regulatory body, wherever required.

- 13.** The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

**14. Number of Seats:** Initially to offer the course, the number of seats will be 30 which can be revised by the academic council time to time.

**ORDINANCE NO.-41  
DOCTOR OF PHILOSOPHY (Ph.D.)**

**1. APPLICABILITY**

The degree of Doctor of Philosophy (Ph. D.) is awarded to a candidate who as per the provisions of this Ordinance has submitted the thesis on the basis of original research either in a particular discipline or involving more than one discipline that makes a contribution to the advancement of knowledge.

**2. DEPARTMENT RESEARCH COMMITTEE (DRC)**

All academic matters related to Ph.D. degree shall be processed by the Departmental Research Committee (hereinafter DRC) consisting of the following:

- a) Head of the concerned department – Chairman
- b) Three members from the department from amongst the department teachers engaged in active research.
- c) Two outside experts nominated by the Vice Chancellor.

For conducting the meeting of the DRC, minimum four members shall be required including one outside expert.

**3. RESEARCH DEGREE COMMITTEE (RDC)**

1. The Research Degree Committee (hereinafter RDC) shall be responsible for maintaining the standards of the research work leading to the award of degree of Ph.D. The Committee shall consist of the following:-

- a) Vice Chancellor or his nominee – Chairman
- b) Dean of the concerned Faculty / School of Studies
- c) Chairman Board of Studies of the concerned subject/subjects
- d) Two Professors/Associate Professors from the Departments nominated by the Vice Chancellor

- e) Two outside experts nominated by the Vice Chancellor out of a panel of five experts given by the Chairman of the Board of Studies concerned
2. Four members including one outside expert shall form the quorum for the meetings of RDC. The Supervisor / Co-Supervisor shall be entitled to be present during the oral presentation of the candidate.
3. No TA and DA shall be payable to the candidate as well as the Supervisor/Co-Supervisor for attending the RDC meeting.
4. The meeting of the RDC shall be held in the University Office. The frequency of RDC meetings shall be as per the regulations framed by the Academic Council in this regard. The Committee shall consider the proposals of RDC for approval of the Supervisor/Co-supervisor and confirm the same if found suitable. If the proposal is not found suitable, the Committee shall ask the RDC to send another proposal.
5. The Committee shall also formally recommend the registration of a candidate for the award of Ph.D. degree.

#### **4. ADMISSION POLICY & PROCEDURE**

The policy adopted by the University for the registration of candidates for the award of Ph. D. Degree and the Admission Procedure shall be as per the regulations framed by the Academic Council, in accordance with the UGC Regulations in this regard.

#### **5. ELIGIBILITY FOR REGISTRATION FOR DEGREE OF DOCTOR OF PHILOSOPHY**

A 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree

by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.

A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

Further, eligibility and procedure for admissions to Ph.D. program shall comply with the provisions of University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022.

## **6. PERIOD OF RESEARCH AND EXTENSION**

The minimum and maximum duration for the completion of Ph.D. programme shall be as per the regulations framed by the Academic Council. If a candidate fails to complete the programme for some

reason, in maximum duration as specified, then extension shall be granted as per the regulations framed by the Academic Council from time to time in this regard.

#### **7. RESIDENTIAL REQUIREMENTS**

The residential requirements for the candidates pursuing Ph. D. programme shall be as per the rules and regulations framed by the Academic Council, in accordance with the UGC Regulations in this regard.

#### **8. CRITERIA/ELIGIBILITY FOR RESEARCH SUPERVISOR/CO-SUPERVISOR**

- (1) Faculty not below the rank of a University Associate Professor, working in the University who has obtained a Doctorate Degree in the subject, has publications in Standard journals and has five years of experience in the respective field. Notwithstanding the aforesaid, the competency norms laid down by UGC shall be adhered to.
- (2) A recognized supervisor who fails to publish research papers during last five years shall not be eligible to enroll new candidate under his/her supervision. The persons who have been recognized as Supervisors / Co-Supervisors shall be eligible to supervise even after their superannuation. However, in this case the superannuated faculty, with a permission of the Chairman, DRC, shall have to co-opt an additional Co-supervisor, who is in service, from the relevant research center approved by the University.
- (3) The person recommended as Co-Supervisor to guide the Research Scholar must be any one of the following:
  - (a) A recognized Supervisor of the University

- (b) An Officer working in an organization of State/Central Government who has obtained a doctorate degree in the relevant subject and has published at least five research papers in reputed journals (ISSN) and has at least two years of experience in teaching/research.
- (c) A Scientist/Director working in a research institute / organization / establishment / laboratory recognized by the University, who has obtained a doctorate degree and has published five research papers in the concerned subject and has two year post-doctoral research experience.
- (d) A Supervisor shall not have at any given point of time more than eight Ph.D. Scholars as per UGC guidelines in this regards (i.e. Assistant Professor – 04, Associate Professor – 06, Professor – 08).

#### **9. CHANGE OF SUPERVISOR**

Under special circumstances, the candidate may be allowed to change the Supervisor on the recommendation of the RDC. However, no major change in the topic of research shall be permitted due to change in supervisor.

#### **10. RESEARCH WORKPROGRESS REVIEW**

- (1) The candidate shall submit, in every six months, a record of attendance, receipt of fees paid and progress report of the work through his/her supervisor in the prescribed format.
- (2) The progress of the work carried out during the past six months shall be presented by the candidate before the RDC. During the presentation the Supervisor/Co- Supervisor shall also be present.
- (3) If the progress of the work is not found to be satisfactory in two consecutive reports and the presentation or no reports have

been received for a period of one year or the candidate fails to deposit the prescribed fee, the Vice Chancellor, on the recommendation of the RDC may order the removal of the name of the scholar from the list of those registered for the Ph.D. Degree.

#### **11. SUBMISSION OF SYNOPSIS OF THESIS & PRE-PH.D. PRESENTATION**

- (1) Prior to submission of the thesis, the candidate shall make a pre-Ph.D. presentation before the DRC, that may be open to all faculty members and research students, for getting the feedback and comments, which may be suitably incorporated into the draft thesis under the advice of the supervisor.
- (2) The candidate shall submit six copies of the summary of the thesis together with a list of at least two research papers published or accepted for publication in a standard journal through his/her Supervisor to the Registrar about two months prior to the anticipated date of submission of the thesis.
- (3) The supervisor shall submit two panels of at least five names of examiners in each. The Panel one shall comprise names of the reputed foreign university Professors / Associate Professors and panel two shall consist of the names of Indian University/ Institutions Professors/Associate Professors actively engaged in the concerned area of research. Provided that the panel of examiners shall be obtained from the Chairman, Board of Studies of the subject concerned, in case the candidate is related to the supervisor.
- (4) The terms "relations" shall include: Father, Mother, Wife, Husband, Daughter, Son, Grand Son, Grand Daughter, Brother, Sister, Nephew, Niece, Grand Nephew/Niece, Uncle, Aunt, Son-in-law, Sister-in-law, Father-in-law, First Cousin-in-law etc.

- (5) The Vice Chancellor shall approve the names of two examiners, as per the regulations of the Academic Council in this regard, for sending the Synopsis of the Thesis to them. In case of refusal from one or both examiners, then the Registrar shall obtain approval for alternate examiner(s) from the same panels. This process shall last till the consent from the examiner(s) is / are received.

## **12. STRUCTURE OF Ph.D. THESIS**

The following specifications shall to be followed by every candidate while preparing his/her Ph. D. Thesis:

- (1) The candidate shall follow the instructions of the University in regard to the typographic format, content, the first page, declarations, certificates, number of pages and annexure in the thesis.
- (2) The publication(s) of the candidate shall be attached along with the thesis as an appendix.

## **13. SUBMISSION OF THESIS**

- (1) Ph.D. candidates shall publish the minimum number of research papers as specified by the Academic Council in the regulations in referred journals specified in the approved list by the respective Board of Studies/ UGC before the submission of thesis for adjudication and produce evidence for the same in the form of a reprint or acceptance letter or acceptance letter along with a copy of the paper. This shall be submitted along with the submission form while submitting the Ph.D. thesis.
- (2) Six copies of the Ph.D. thesis shall be submitted (Four copies with soft cover and two copies with hard cover) by the candidates, along with the 6 copies of the summary of the Ph. D.

thesis. The soft copy of Ph.D. thesis shall also be submitted by the candidates.

- (3) A one page abstract of the Ph.D. thesis (in triplicate) shall also be submitted by the candidates along with the thesis.
- (1) Key words (not less than 10) and List of Abbreviations shall be included in the synopsis, thesis, summary and abstract of the thesis.

#### **14. EVALUATION PROCEDURE OF THESIS**

The evaluation procedure of the Ph. D. Thesis and the conduction of Viva Voce Examination (Oral Defense of the Thesis) shall be as per the regulations framed by the Academic Council, in accordance with the UGC Regulations in this regard.

#### **15. PROVISIONAL CERTIFICATE AND THE DEGREE**

The candidates shall be issued provisional certificate after successful completion of the viva-voce examination and on approval of the same by the Vice-Chancellor and subsequent ratification by the Governing Body, provisional degree shall be issued. The date of issuance of the notification by the University regarding the award of Ph.D. shall be deemed as the date of conferment of Degree. The Degree shall be formally awarded in the ensuing convocation.

#### **16. SCHEDULE OF PAYMENT OF FEE**

The fee for the various stages of Ph. D. programme shall be fixed by the Academic Council/Board of Management and the same shall be deposited by the candidates as per the schedule declared by the Academic Council.

17. Notwithstanding the above, the University shall ensure that the study programme leading to Ph. D. Degree shall conform, to the

standards set by the relevant regulations /norms of the UGC or the concerned statutory bodies, as the case may be.

- 18. Number of Seats:** Initially to offer the course, the number of seats will be 200 which can be revised by the academic council time to time.

**ORDINANCE NO. 42**  
**One Year (02 Semesters)**  
**Post Graduate Diploma Course**

**1. APPLICABILITY**

(1) This Ordinance shall be applicable to all Post Graduate Diploma Courses and shall be of one-year duration.

(5) The Post Graduate Diploma shall be awarded for the various Streams/Field of Studies which are being taught in the University after successful completion of the Course. Post Graduate Diploma shall be offered in following specializations as

- i. Computer Application
- ii. Business Administration
- iii. Yoga
- iv. Journalism and Mass Communication
- v. Jewellery Design
- vi. Footwear Design
- vii. Photography
- viii. Multimedia & Graphic Animation
- ix. Fashion Design
- x. Dance and Music
- xi. Yoga Science
- xii. Library Science
- xiii. News Reading, Media Studies, Anchoring & Reading
- xiv. Foreign Language
- xv. Environmental Science
- xvi. Nutrition & Dietetics
- xvii. Cyber law
- xviii. Cyber Security
- xix. Software Testing
- xx. Any other specialization as per UGC Norms

(2) The Post Graduate Diploma shall offered by concerned faculty of study approved by Academic Council.

- (3) More Diploma programmes can be offered under this ordinance on the recommendation of Board of Studies and approved by Academic Council.
- (4) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.
- (5) This Ordinance shall be applicable to all the teaching departments/Institutes/Schools of this university.

## **2. ELIGIBILITY FOR ADMISSIONS**

- (1) Only such candidates of any faculty of a Statutory University, who have secured at least minimum marks at the degree level examination as prescribed by the Board of Management in this regard, shall be eligible to apply for admission to Post Graduate Diploma Course. The nature, scope and other necessary details of the admission norms and the rules of admission shall be such as may be decided and notified by the University from time to time.
- (2) The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
- (3) The Ordinance and the Admission Policy, eligibility & Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- (4) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

## **3. DURATION OF THE COURSE**

- (1) The duration of the course shall be One year divided into Two Equal Semesters.

- (2) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (3) The maximum duration available to a student for completion of Post Graduate Diploma Course shall be 2 years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (4) At the beginning of each semester, every student shall have to register himself / herself within the duration prescribed in the academic calendar.

#### **4. EXAMINATIONS**

- (1) The University shall adopt the evaluation of student performance in each course-unit (a) Continuous Internal Assessment and (b) End Semester Examinations which are held at the end of Semester.
- (2) The detailed examination scheme for Continuous Internal Assessment as well as End Semester Examinations shall be laid down by the Academic Council.
- (3) A student may be debarred from appearing in the End Semester Examination by the Dean/Director of the School / Faculty due to any of the following reasons:
  - (a) Disciplinary action taken against the student.
  - (b) On the recommendation of concerned Head of the department, if
    - (i) The attendance in the Lecture / Tutorial / Practical classes is below 75% or as may be determined by the Academic Council, in the semester.
    - (ii) The performance in the Internal Assessment during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also

enable those students to appear in the theory / project/ practical courses who may have failed or missed the previous semesters' examination.

- (5) The teachers may conduct the makeup examination for the students who have missed or failed in the Internal Assessment Examination, with the approval of the Vice –Chancellor upon recommendation of Dean/ Director of the School/Faculty.
- (6) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.
- (7) The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

## **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of continuous internal assessment and end semester examinations. The maximum marks in each component of curriculum shall be as per the scheme of evaluation and grading declared by the Academic Council.
- (b) In addition to end term examinations, student shall be evaluated for his academic performance in a course through case discussion/ presentation/ analysis, practical, research study, homework assignments, term papers, projects, field work, seminars, quizzes, class tests or any other mode as may be prescribed in the syllabi. The basic structures of each course

shall be prescribed by the Board of Studies and approved by the Academic Council.

- (c) Each course shall have a number of credits assigned to it depending upon the academic load of the course which shall be assessed on the basis of weekly contact hours of lecture, tutorial and laboratory classes to be conducted in hybrid mode, research study, field study, self-study etc. The credits for the project and the dissertation shall be based on the quantum of work expected.

## **(2) BASIS OF CREDITS**

- (a) A candidate shall earn the credits allotted to a semester only when he/she fulfills the academic requirement of the said semester.
- (b) A candidate shall be eligible for the award of Post Graduate Diploma, only when he / she earns all the credits allotted to the course in which he / she has taken admission.

## **6. PROMOTION TO HIGHER SEMESTER:**

A student shall be promoted for the next semester of a programme, if he/she has fulfilled the minimum academic requirements specified by the University regulations.

## **7. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the internal continuous assessment and end Semester examination.

- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of Post Graduate Diploma, a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

**8. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

9. Notwithstanding the above, the University shall ensure that the study programme leading to Post Graduate Diploma shall conform, to the standard set by the relevant regulations and norms of the UGC or the of the relevant regulatory body (as applicable).
10. The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
11. **Number of Seats:** Initially to offer the course, the number of seats will be 1000 in Computer Applications and 60 in rest of the courses which can be revised by the academic council time to time.

**ORDINANCE NO. 43**  
**One Year (02 Semesters)**  
**Diploma Course**

**1. APPLICABILITY**

(1) This Ordinance shall be applicable to all Diploma Courses and shall be of one-year duration.

(2) The Diploma shall be awarded for the various Streams/Field of Studies which are being taught in the University after successful completion of the Course. Diploma shall be offered in following specializations as

- i. Computer Application
- ii. Vocational
- iii. Business Administration
- iv. Yoga
- v. Journalism and Mass Communication
- vi. Education
- vii. Elementary Education
- viii. Early Childhood Education
- ix. Physical Education
- x. Jewellery Design
- xi. Footwear Design
- xii. Photography
- xiii. Multimedia & Graphic Animation
- xiv. Fashion Design
- xv. Dance and Music
- xvi. Yoga Science
- xvii. Library Science
- xviii. News Reading, Media Studies, Anchoring & Reading
- xix. Foreign Language
- xx. Environmental Science
- xxi. Nutrition & Dietetics
- xxii. Cyber law
- xxiii. Cyber Security
- xxiv. Software Testing
- xxv. Any other specialization as per UGC Norms

- xxvi. Interior Design
- xxvii. Hotel Management & Catering Technology
- xxviii. Any other specialization as per UGC Norms

- (3) The Diploma shall offered by concerned faculty of study approved by Academic Council.
- (4) More Diploma programmes can be offered under this ordinance on the recommendation of Board of Studies and approved by Academic Council.
- (5) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.
- (6) This Ordinance shall be applicable to all the teaching departments/Institutes/Schools of this university.

## **2. ELIGIBILITY FOR ADMISSIONS**

- (1) The candidate, who have secured at least minimum marks at the High School Certificate/10<sup>th</sup> level examination of the recognized State & National Board of Secondary Education as prescribed by the Academic Council in this regard, shall be eligible to apply for admission to Diploma Course. The nature, scope and other necessary details of the admission norms and the rules of admission shall be such as may be decided and notified by the University from time to time.
- (2) The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
- (3) The Ordinance and the Admission Policy, eligibility & Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

- (4) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) The duration of the course shall be One year divided into Two Equal Semesters.
- (2) The maximum duration available to a student for completion of Diploma Course shall be 2 years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (3) At the beginning of each semester, every student shall have to register himself / herself within the duration prescribed in the academic calendar.

### **4. EXAMINATIONS**

- (1) The University shall adopt the evaluation of student performance in each course-unit (a) Continuous Internal Assessment and (b) End Semester Examinations which are held at the end of Semester.
- (2) The detailed examination scheme for Continuous Internal Assessment as well as End Semester Examinations shall be laid down by the Academic Council.
- (3) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / project/ practical courses who may have failed or missed the previous semesters' examination.
- (4) The teachers may conduct the makeup examination for the students who have missed or failed in the Internal Assessment

Examination, with the approval of the Vice –Chancellor upon recommendation of Dean/ Director of the School/Faculty.

- (5) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.
- (6) The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

## **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of continuous internal assessment and end semester examinations. The maximum marks in each component of curriculum shall be as per the scheme of evaluation and grading declared by the Academic Council.
- (b) In addition to end term examinations, student shall be evaluated for his academic performance in a course through case discussion/ presentation/ analysis, practical, research study, homework assignments, term papers, projects, field work, seminars, quizzes, class tests or any other mode as may be prescribed in the syllabi. The basic structures of each course shall be prescribed by the Board of Studies and approved by the Academic Council.
- (c) Each course shall have a number of credits assigned to it depending upon the academic load of the course which shall be assessed on the basis of weekly contact hours of lecture, tutorial and laboratory classes to be conducted in hybrid mode, research

study, field study, self-study etc. The credits for the project shall be based on the quantum of work expected.

**(2) BASIS OF CREDITS**

- (a) A candidate shall earn the credits allotted to a semester only when he/she fulfills the academic requirement of the said semester.
- (b) A candidate shall be eligible for the award of Post Graduate Diploma, only when he / she earns all the credits allotted to the course in which he / she has taken admission.

**6. PROMOTION TO HIGHER SEMESTER:**

A student shall be promoted for the next semester of a programme, if he/she has fulfilled the minimum academic requirements specified by the University regulations.

**7. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the internal continuous assessment and end Semester examination.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.

- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of Post Graduate Diploma, a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

## **8. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

9. Notwithstanding the above, the University shall ensure that the study programme leading to Post Graduate Diploma shall conform, to the standard set by the relevant regulations and norms of the UGC or the of the relevant regulatory body (as applicable).
10. The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
11. **Number of Seats:** The number of seats will be in the units of 60 which can be revised by the academic council time to time.

**ORDINANCE NO. 44**  
**Two Year (04 Semesters)**  
**Diploma Course**

**1. APPLICABILITY**

(1) This Ordinance shall be applicable to all Diploma Courses and shall be of two-years duration.

(2) The Diploma shall be awarded for the various Streams/Field of Studies which are being taught in the University after successful completion of the Course. Diploma shall be offered in following specializations as

- i. Digital marketing
- ii. Vocational
- iii. Yoga
- iv. Education
- v. Elementary Education
- vi. Early Childhood Education
- vii. Physical Education
- viii. Jewellery Design
- ix. Footwear Design
- x. Photography
- xi. Multimedia & Graphic Animation
- xii. Library Science
- xiii. Journalism & Mass Communication
- xiv. News Reading,
- xv. Media Studies,
- xvi. Anchoring & Reading
- xvii. Language/ Foreign Language
- xviii. Environmental Science
- xix. Nutrition & Dietetics
- xx. Cyber law
- xxi. Cyber Security
- xxii. Software Testing
- xxiii. Pharmacy
- xxiv. Any other specialization as per UGC Norms

- (3) The Diploma shall be offered by concerned faculty of study approved by Academic Council.
- (4) More Diploma programmes can be offered under this ordinance on the recommendation of Board of Studies and approved by Academic Council.
- (5) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.
- (6) This Ordinance shall be applicable to all the teaching departments/Institutes/Schools of this university.

## **2. ELIGIBILITY FOR ADMISSIONS**

- (1) The candidate, who have secured at least minimum marks at 12<sup>th</sup> Level/ the Higher Secondary Examination of the recognized State & National Board of Secondary Education as prescribed by the Academic Council in this regard, shall be eligible to apply for admission to Diploma Course. The nature, scope and other necessary details of the admission norms and the rules of admission shall be such as may be decided and notified by the University from time to time.
- (2) The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
- (3) The Ordinance and the Admission Policy, eligibility & Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- (4) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### 3. DURATION OF THE COURSE

- (1) The duration of the course shall be two years divided into four Equal Semesters.
- (2) The maximum duration available to a student for completion of 02 Years Diploma Course shall be 04 years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (3) At the beginning of each semester, every student shall have to register himself / herself within the duration prescribed in the academic calendar.

### 4. EXAMINATIONS

- (1) The University shall adopt the evaluation of student performance in each course-unit (a) Continuous Internal Assessment and (b) End Semester Examinations which are held at the end of Semester.
- (2) The detailed examination scheme for Continuous Internal Assessment as well as End Semester Examinations shall be laid down by the Academic Council.
- (3) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / project/ practical courses who may have failed or missed the previous semesters' examination.
- (4) The teachers may conduct the makeup examination for the students who have missed or failed in the Internal Assessment Examination, with the approval of the Vice –Chancellor upon recommendation of Dean/ Director of the School/Faculty.
- (5) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for

improvement in division / marks / grades or for any other purpose.

- (6) The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

## **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of continuous internal assessment and end semester examinations. The maximum marks in each component of curriculum shall be as per the scheme of evaluation and grading declared by the Academic Council.
- (b) In addition to end term examinations, student shall be evaluated for his academic performance in a course through case discussion/ presentation/ analysis, practical, research study, homework assignments, term papers, projects, field work, seminars, quizzes, class tests or any other mode as may be prescribed in the syllabi. The basic structures of each course shall be prescribed by the Board of Studies and approved by the Academic Council.
- (c) Each course shall have a number of credits assigned to it depending upon the academic load of the course which shall be assessed on the basis of weekly contact hours of lecture, tutorial and laboratory classes to be conducted in hybrid mode, research study, field study, self-study etc. The credits for the project shall be based on the quantum of work expected.

### **(2) BASIS OF CREDITS**

- (a) A candidate shall earn the credits allotted to a semester only when he/she fulfills the academic requirement of the said semester.
- (b) A candidate shall be eligible for the award of Diploma, only when he / she earns all the credits allotted to the course in which he / she has taken admission.

#### **6. PROMOTION TO HIGHER SEMESTER:**

A student shall be promoted for the next semester of a programme, if he/she has fulfilled the minimum academic requirements specified by the University regulations.

#### **7. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the internal continuous assessment and end Semester examination.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that

semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.

- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of Post Graduate Diploma, a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

## **8. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

9. Notwithstanding the above, the University shall ensure that the study programme leading to Diploma shall conform, to the standard set by

the relevant regulations and norms of the UGC or the relevant regulatory body (as applicable).

**10.** The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

**11. Number of Seats:** Initially to offer the course, the number of seats will be 60 which can be revised by the academic council time to time.

**ORDINANCE NO.45**  
**AWARD OF DEGREES, DIPLOMAS, CERTIFICATES AND**  
**OTHER ACADEMIC DISTINCTIONS**

1. The text and the format of the degree and diploma documents, certificates, citations and other documents of academic distinctions shall be as approved by the Academic Council. The nomenclature of Degree, Diploma, and Certificate etc. shall be same as specified by the UGC, AICTE, BCI, COA, NCTE, MCI, Pharmacy Council of India and such other Statutory Bodies as applicable.
2. The degree, diploma, certificate, citations and other documents relating to other academic distinctions shall be signed by the Registrar and countersigned by the Vice Chancellor. Provisional Certificates shall be signed by the Controller of Examination.
3. A student shall be awarded a degree/diploma, if:
  - a. He/She has registered himself/herself, has undergone the Programme of studies, completed the project report/ dissertation/ training report as specified in the curriculum of his programme within the stipulated time, and secured the minimum Grades prescribed for award of the concerned degree/diploma/certificate.
  - b. There are no dues outstanding in his/her name to the University/Department and no disciplinary action is pending against him/her.
4. The Registrar shall place the particulars of all the successful and eligible students for the award of certificate, diploma, or degree before the Academic Council after declaration of results.
5. Approval accorded by the Academic Council for award of the respective degrees, diplomas or certificates etc. shall be placed before the Board of Management for its concurrence. On being concurred by the Board of

Management, the degrees, diplomas or certificates shall be awarded to the successful candidates at convocation.

6. In case of emergencies, the degrees, diplomas, certificates shall be awarded to the successful students before the convocation with the approval of the Vice Chancellor and the matter shall be reported to the Academic Council.
7. The nomenclature of the Degrees/ Diploma/Certificates that would be conferred by the University under different Faculty / Schools of Studies /Centers shall be determined by the Academic Council in accordance with the guidelines issued by UGC.

**ORDINANCE NO. 46**  
**AWARD OF SCHOLARSHIPS, FELLOWSHIPS, STIPENDS, MEDALS,**  
**MERIT CERTIFICATES AND PRIZES**

1. The University shall award merit based and merit-cum-means scholarships to deserving students seeking admission to various programmes advertised in the newspapers. The amount of scholarships and the percentage of qualification marks shall be decided by the University, prior to commencement of admission and shall be advertised in newspapers. The scholarship awarded at the time of admission shall remain in force for a period of one academic year and the subsequent continuation shall be based on the CGPA (as specified by the University in its Regulation) obtained at the Semester/Annual Examinations.
2. In addition, the University may also award Research Scholarships/Fellowships to promote academic excellence among the students. These shall be awarded, based on the results of examinations, the criteria for which shall be fixed by the Academic Council/Board of Management at the beginning of each Academic Year, subject to provisions herein. The duration and value of the Research Scholarships/Fellowships shall be decided by the Academic Council/Board of Management based on the recommendations of the Academic Council subject to following conditions: -
  - (a) The fellow/ scholar shall do whole time research work under an approved guide on subjects approved by the University.
  - (b) The fellow/scholar shall not accept or hold any appointment paid or otherwise or receive any emoluments, salary etc. from any other source during the tenure of the award nor shall he engage himself in any profession or trade during the period. He

may, however, undertake teaching assignments of not more than ten hours a week in the institution, where he is working without accepting any remuneration.

- (c) The leave conditions for the fellows/scholars shall be decided by the Academic Council/Board of Management of the University.
- (d) The scholar shall not join any other Programme or appear in any examination after commencing work under the scholarships.
- (e) Provided that on the recommendation of the guide, the Vice-Chancellor may permit a scholar to join any other Programme and appear in an examination thereafter.
- (f) Provided further that exemption could be provided for those also who wish to appear in an examination or a subject relevant to the problem of research without supplicating for a degree.
- (g) Unless permitted by the guide to work for a specified period at some other place the scholar shall be required to attend the institution, where he is to work, on all working days.
- (h) If any information submitted by the scholar in his application is found to be incorrect, incomplete or misleading, the award may be terminated by the Academic Council/Board of Management after giving him an opportunity of being heard.
- (i) If at any time it appears to the University that the progress or conduct of the scholar has not been satisfactory, the scholarship/fellowship may be suspended or withdrawn.
- (j) The scholar/ fellow shall be required to pay the fees prescribed by the University.
- (k) If two or more candidates are eligible for the award of scholarship/, the scholarship shall be divided equally between the candidates concerned.

- (l) The scholarship shall be tenable from the 1st of July if the scholarship holder joins the institution within one month of date of opening of the session after the summer vacation and has paid the tuition fee from the commencement of the session. In any other case, it shall be tenable from the date on which the candidate joins the Institutions.
- (m) A scholarship holder shall not combine any other Programme of study with the Programme for which the award is made.
- (n) The payment of scholarship shall be made only on receipt of scholar's receipted bills duly countersigned by the Head of the Department where he studies. No scholarship shall be drawn for a month, unless the scholarship holder has attended the institution regularly in that month.
- (o) The withdrawal of scholarship shall be done in accordance with the procedure that may be laid down by the University.
- (p) A scholarship shall be cancelled in the Final Year if the Scholarship holder fails to secure at least 65% marks in the previous examination of the concerned Master's Degree of Engineering, Technology, Architecture, Sciences, Life Sciences, Commerce, Management, Law, Journalism/ Mass Communication, Physical Education and Humanities.
- (q) If scholarship holder is unable to appear at the previous examination on account of sickness or any other reasonable cause, the scholarship for the month of March and April shall be paid only if the Head of Department certifies that the scholar diligently studied for the examination, but was unable to take the examination for reasons beyond his control. Such a scholar shall not receive scholarship during the next session, but shall be entitled to the scholarship during the studies for the final

- examination, if the scholar passes the previous examination with the requisite marks in the succeeding year in the first attempt.
3. A scholarship holder shall, at all times, be of good behavior and observe all rules of discipline.
  4. A scholarship shall be liable to termination if:
    - (a) The scholarship-holder discontinues studies during the middle of a session; or
    - (b) The scholarship holder, after he has been given a reasonable opportunity to explain his conduct, is in the opinion of the Academic Council/Board of Management guilty of a breach of this ordinance, and if the Academic Council/Board of Management so directs, the scholarship- holder shall also be liable to refund the amount of scholarship drawn by him.
    - (c) The order of termination by the Academic Council/Board of Management shall be final.
  5. University Gold and Silver medals shall be awarded only on the basis of the results of semester/annual examinations or sport/extracurricular activities of participants or representing the University or winning inter institution/department sports competitions or winning in inter University competitions or any such competitions organized by department Group. Merit certificates and other prize may also be awarded to deserving students for academics, sports or extracurricular activities.
  6. University shall institute medals and prizes through endowment and donations received from individuals and trusts as may be approved by the Academic Council/Board of Management from time to time.

7. Any dispute arising out of the provisions of this Ordinance or any of the matters requiring an interpretation on various decisions shall be referred to the Dispute Resolution committee. The committee shall send its recommendations to Chancellor for approval. Chancellor shall have the power to approve or reject the recommendations of the said committee. Following shall be the members of "Dispute Resolution Committee"
- (a) The Vice Chancellor- Chairman
  - (b) One Nominated Member of Board of Management.
  - (c) One Nominated Member of Chancellor.
- 8 Not withstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee consisting of any or all the Directors/Deans. The decision of the Vice Chancellor shall be final.

**ORDINANCE NO. 47**  
**CO-OPERATION AND COLLABORATION WITH OTHER**  
**UNIVERSITIES AND INSTITUTIONS**

1. The University may seek cooperation and collaboration with the existing universities and Institutes of Higher Education in India and abroad and execute a Memorandum of Understanding (MoU) detailing the extent and area of cooperation and collaboration mutually agreed upon.
2. In the interest of academic excellence the University may like to collaborate with institutions of repute with respect to academic exchange program. Such proposals may be sent by the University or received from other institutions. The University shall get the proposal scrutinized by a committee appointed by the vice chancellor. Then the proposal shall be placed before the Vice Chancellor for necessary action.
3. The University may collaborate with universities and Institutes of Excellence engaged in Higher Education in the country and abroad for the Research and consultancy work from time to time.
4. The University may collaborate with the Government organizations and Institutes for providing training, teaching and guidance to the students of economically weaker sections of the society and to the teachers of schools and colleges of the state.
5. A copy of the MOU will be sent to the CGPURC for information as and when required.
6. Not with standing anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion, advice of a

Committee consisting of any or all the Directors/ Deans. The decision of the Vice-Chancellor shall be final.

7. All the decisions taken by the University shall be communicated to the CGPURC for information.

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**ORDINANCE NO. 48****BACHELOR OF JOURNALISM (BJ)  
ONE YEAR DEGREE COURSE****1. APPLICABILITY**

- (1) The Undergraduate degree Course in Bachelor of Journalism (1 years Degree Course, in brief) shall be of one year duration, and shall be designed as Bachelor of Journalism
- (2) The degree of BJ shall be awarded after successful completion of the Course.
- (3) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.

**2. ELIGIBILITY FOR ADMISSIONS**

- (1) The minimum qualification for admission to first year BJ who have passed the (UG) from any stream from a recognized State / National / International Board / University, along with minimum pass-marks as prescribed by the Academic Council/Board of Management in this regard.
- (2) Admission to BJ Course shall be offered at the beginning of each semester or as prescribed by the academic council, at the first year level. The Admission policy shall be decided by the Governing Body of the University. The guidelines issued by the UGC and the Government shall be adhered to.
- (3) Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to first semester of BJ Course, provided they have passed UG Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the University.

- (4) The University may admit a student to BJ Course on transfer from other Institutes/ Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the program. Provided, no student shall be admitted during the first year, under this scheme.
- (5) The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
- (6) The Ordinance and the Admission Policy, eligibility & Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- (7) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) The duration of the course shall be one year divided into two equal semesters.
- (2) The University may offer Capstone Semester at the end of two semester examination to interested candidates. This shall be of up to six weeks duration Separate fee shall be charged for this Semester which shall be decided by the Board of Management.
- (3) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (4) The maximum duration available to a student for completion of the Course shall be six years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.

- (5) At the beginning of each semester, every student shall have to register himself / herself within the duration prescribed in the academic calendar.

#### 4. EXAMINATIONS

- (1) The University shall adopt the system of continuous evaluation consisting of Continuous/Internal Assessment during the semester and End Semester Examination for assessing the students' performance during the programme of study.
- (2) The detailed examination scheme for End Semester Examination as well as Continuous/Internal Assessment for all components of the curriculum shall be laid down by the Academic Council.
- (3) A student may be debarred from appearing in the End Semester Examination by the Dean/Director of the School / Faculty due to any of the following reasons:
- a) Disciplinary action taken against the student.
  - b) On the recommendation of concerned Head of the department
    - (i) The attendance in the Lecture / Tutorial / Practical classes is unsatisfactory or as may be determined by the Academic Council, in the semester.
    - (ii) The performance in the Continuous/Internal Assessment during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- (5) The teachers may conduct the makeup examination for the students who have missed or failed in the Internal Assessment, with the approval of the Vice -Chancellor upon recommendation of Dean/ Director of the School/Faculty.

- (6) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.
- (7) The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

## **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as prescribed by the Academic Council for each course.

### **(2) BASIS OF CREDITS**

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $\text{Credit} = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction then it shall be rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of BJ only when he / she earns all the credits allotted to the course in which he / she has taken admission.

**1. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has obtained the required minimum SGPA and CGPA in previous semesters & year respectively as decided by the academic council of the university. If the Student does not fulfill the minimum SGPA in each semester and CGPA criteria may be promoted to next semester/ year on the recommendation of Dean/Director and placed on Academic Probation (AP) provided he/she has cleared minimum number of Credit units as decided by the academic Council. However, under special circumstances, the Vice Chancellor shall condone the criteria of minimum SGPA and CGPA provided that there are sufficient reasons, such cases shall be duly recommended by the Dean/Director of the School/Faculty.

**2. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester

and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.

- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

### **3. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

4. Notwithstanding the above, the University shall ensure that the study programme leading to BJ degree shall conform, to the standard set by the relevant regulations and norms of the UGC.
5. The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

- 6. Number of Seats:** Initially to offer the course, the number of seats will be 60 which can be revised by the academic council time to time.

**ORDINANCE NO. 49**

**MASTER OF JOURNALISM (MJ)  
ONE YEAR MASTER COURSE**

**1. APPLICABILITY**

- (1) The Undergraduate Master Course in Master of Journalism (1 years Master Course, in brief) shall be of one year duration, and shall be designed as Master of Journalism
- (2) The degree of MJ shall be awarded after successful completion of the Course.
- (3) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.

**2. ELIGIBILITY FOR ADMISSIONS**

- (1) The minimum qualification for admission to first year MJ who have passed the Bachelor of Journalism (UG) from a recognized State / National / International Board / University, along with minimum pass-marks as prescribed by the Academic Council/Board of Management in this regard.
- (2) Admission to MJ Course shall be offered at the beginning of each semester or as prescribed by the academic council, at the first year level. The Admission policy shall be decided by the Governing Body of the University. The guidelines issued by the UGC and the Government shall be adhered to.
- (3) Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to first semester of MJ Course, provided they have passed UG Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the University.
- (4) The University may admit a student to MJ Course on transfer from other Institutes/ Universities. Such admissions may be made at any level

subject to fulfillment of academic requirements of the University in respect of the program. Provided, no student shall be admitted during the first year, under this scheme.

- (5) The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
- (6) The Ordinance and the Admission Policy, eligibility & Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- (7) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) The duration of the course shall be one year divided into two equal semesters.
- (2) The University may offer Capstone Semester at the end of six semester examination to interested candidates. This shall be of up to six weeks duration Separate fee shall be charged for this Semester which shall be decided by the Board of Management.
- (3) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (4) The maximum duration available to a student for completion of the Course shall be four years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (5) At the beginning of each semester, every student shall have to register himself/herself within the duration prescribed in the academic calendar.

### **4. EXAMINATIONS**

- (1) The University shall adopt the system of continuous evaluation consisting of Continuous/Internal Assessment during the semester and End Semester Examination for assessing the students' performance during the programme of study.
- (2) The detailed examination scheme for End Semester Examination as well as Continuous/Internal Assessment for all components of the curriculum shall be laid down by the Academic Council.
- (3) A student may be debarred from appearing in the End Semester Examination by the Dean/Director of the School / Faculty due to any of the following reasons:
  - a) Disciplinary action taken against the student.
  - b) On the recommendation of concerned Head of the department, if
    - (i) The attendance in the Lecture / Tutorial / Practical classes is unsatisfactory or as may be determined by the Academic Council, in the semester.
    - (ii) The performance in the Continuous/Internal Assessment during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- (5) The teachers may conduct the makeup examination for the students who have missed or failed in the Internal Assessment, with the approval of the Vice – Chancellor upon recommendation of Dean/ Director of the School/Faculty.
- (6) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.

- (7) The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

## **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as prescribed by the Academic Council for each course.

### **(2) BASIS OF CREDITS**

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $\text{Credit} = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction then it shall be rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of BJ only when he / she earns all the credits allotted to the course in which he / she has taken admission.

## **6. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has obtained the required minimum SGPA and CGPA

in previous semesters & year respectively as decided by the academic council of the university. If the Student does not fulfill the minimum SGPA in each semester and CGPA criteria may be promoted to next semester/year on the recommendation of Dean/Director and placed on Academic Probation (AP) provided he/she has cleared minimum number of Credit units as decided by the academic Council. However, under special circumstances, the Vice Chancellor shall condone the criteria of minimum SGPA and CGPA provided that there are sufficient reasons, such cases shall be duly recommended by the Dean/Director of the School/Faculty.

## **7. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.

- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

## **8. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

9. Notwithstanding the above, the University shall ensure that the study programme leading to MJ degree shall conform, to the standard set by the relevant regulations and norms of the UGC.
10. The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
11. **Number of Seats:** Initially to offer the course, the number of seats will be 30 which can be revised by the academic council time to time.

**ORDINANCE NO. 50**

**BACHELOR OF INTERIOR DESIGN (B.I.D)  
FOUR YEARS DEGREE COURSE**

**1. APPLICABILITY**

- (1) The Undergraduate degree Course in Interior Design (4 years Degree Course, in brief) shall be of four year duration, and shall be designed as Bachelor of Interior Design (B.I.D), in the concerned branch.
- (2) The degree of B.I.D shall be awarded after the successful completion of the Course.
- (3) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.

**2. ELIGIBILITY FOR ADMISSIONS**

- (1) The minimum qualification for admission to first year B.I.D degree course, who have passed the Higher Secondary School Certificates Examination (10+2 examination) from any stream from a recognized State / National / International Board / University, along with minimum pass-marks as prescribed by the Academic Council/Board of Management in this regard.
- (2) Admission to B.ID degree course shall be offered at the beginning of each semester or as prescribed by the academic council, at the first year level. The admission policy shall be decided by the Governing Body of the University. The guidelines issued by the UGC and the Government shall be adhered to.
- (3) Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to first semester of B.I.D degree course, provided they have passed (10+2) / Higher Secondary Examination or any other equivalent

examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the University.

- (4) The University may admit a student to B.I.D degree course on transfer from other Institutes/ Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the program. Provided, no student shall be admitted during the first year, under this scheme.
- (5) The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
- (6) The Ordinance and the Admission Policy, eligibility & Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- (7) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) The duration of the course shall be four years divided into eight equal semesters.
- (2) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (3) The maximum duration available to a student for completion of B.I.D Course shall be eight years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (4) At the beginning of each semester, every student shall have to register within the duration prescribed in the academic calendar.

#### 4. EXAMINATIONS

- (1) The University or an independent examining body shall conduct the examinations at the end of each stage.
- (2) The sessional work shall, as far as possible, be assessed by a jury of internal and external examiners.
- (3) The weightage of marks for subjects having both class work marks as well as examination marks may not exceed the ratio of 70:30.
- (4) The pass percentage shall not be less than 45% in each subject and shall not be less than 50% in the aggregate.
- (5) Candidates who have passed in the Continuous/Internal Assessment shall only be permitted to appear in an examination.
- (6) The University shall adopt the system of continuous evaluation consisting of Continuous/Internal Assessment during the semester and End Semester Examination for assessing the students' performance during the programme of study.
- (7) The detailed examination scheme for End Semester Examination as well as Continuous/Internal Assessment for all components of the curriculum shall be laid down by the Academic Council.
- (8) A student may be debarred from appearing in the End Semester Examination by the Dean/Director of the School / Faculty due to any of the following reasons:
  - (a) Disciplinary action taken against the student.
  - (b) On the recommendation of concerned Head of the department, if
    - (i) The attendance in the Lecture / Tutorial / Practical classes is unsatisfactory or as may be determined by the Academic Council, in the semester.
    - (ii) The performance in the Continuous/Internal Assessment during the Semester has been found unsatisfactory.
- (9) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable

those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.

(10) The teachers may conduct the makeup examination for the students who have missed or failed in the Internal Assessment, with the approval of the Vice -Chancellor upon recommendation of Dean/ Director of the School/Faculty.

(11) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.

(12) The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

## **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as prescribed by the Academic Council for each course.

### **(2) BASIS OF CREDITS**

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $\text{Credit} = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction then it shall be rounded up to nearest whole number.

- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of B.I.D, only when he / she earns all the credits allotted to the course in which he / she has taken admission.

#### **6. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has obtained the required minimum SGPA and CGPA in previous semesters & year respectively as decided by the academic council of the university. If the Student does not fulfill the minimum SGPA in each semester and CGPA criteria may be promoted to next semester/ year on the recommendation of Dean/Director and placed on Academic Probation (AP) provided he/she has cleared minimum number of Credit units as decided by the academic Council. However, under special circumstances, the Vice Chancellor shall condone the criteria of minimum SGPA and CGPA provided that there are sufficient reasons, such cases shall be duly recommended by the Dean/Director of the School/Faculty.

#### **7. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the

Academic council in this regard and subjected to amendment time to time.

- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

## **8. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

9. Notwithstanding the above, the University shall ensure that the study programme leading to B.I.D Degree shall conform, to the standard set by the relevant regulations.
10. The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council
11. **Number of Seats:** Initially to offer the course, the number of seats will be 60 which can be revised by the academic council time to time.

**ORDINANCE NO. - 51**  
**DIPLOMA IN ENGINEERING**  
**THREE YEARS DIPLOMA COURSE**

**1. APPLICABILITY**

- (1) The Diploma in Engineering Course in Engineering and Technology (3 years Diploma Course, in brief) shall be of three year duration, and shall be designed as Diploma in Engineering, in the concerned branch of Engineering.
- (2) The Diploma in Engineering shall be awarded for the various branches of Engineering and Technology with specializations as recommended by the respective regulatory body (as applicable), being taught in the University after successful completion of the Course.
- (3) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.

**2. ELIGIBILITY FOR ADMISSIONS**

- (1) The minimum qualification for admission to first year Diploma in Engineering who have passed High School Certificates Examination (10<sup>th</sup> examination) along with minimum marks as prescribed by the Academic Council/Board of Management in this regard. This shall be subject to guideline, if any by AICTE/UGC.
- (2) Candidates who have passed the 12<sup>th</sup>/ Higher Secondary School Examination from a recognized board / University shall be eligible for admissions to the third semester (second year of 3 Year Diploma Course). Such candidates shall be required to fulfill the criteria as prescribed by the regulatory body. This shall be subject to guideline, if any by AICTE/UGC.
- (3) Admission to all Diploma in Engineering Courses shall be offered at the beginning of each semester or as prescribed by the academic

council, at the first year level. The Admission policy shall be decided by the Governing Body of the University. The guidelines issued by the UGC/ AICTE and the Government shall be adhered to.

- (4) The University may admit a student to Diploma in Engineering Course on transfer from other Institutes/ Technical Education Board/Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the program. Provided, no student shall be admitted during the first year, under this scheme.
- (5) The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
- (6) The Ordinance and the Admission Policy, eligibility & Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- (7) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) The duration of the course shall be three years divided into six equal semesters.
- (2) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (3) The maximum duration available to a student for completion of Diploma in Engineering Course shall be six years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.

- (4) At the beginning of each semester, every student shall have to register himself / herself within the duration prescribed in the academic calendar.

#### 4. EXAMINATIONS

- (1) The University shall adopt the evaluation of student performance in each course-unit (a) Continuous Continuous/Internal Assessment and (b) End Semester Examinations which are held at the end of Semester.
- (2) The detailed examination scheme for Continuous Continuous/Internal Assessment as well as End Semester Examinations shall be laid down by the Academic Council.
- (3) A student may be debarred from appearing in the End Semester Examination by the Dean/Director of the School / Faculty due to any of the following reasons:
- (a) Disciplinary action taken against the student.
  - (b) On the recommendation of concerned Head of the department, if
    - (i) The attendance in the Lecture / Tutorial / Practical classes shall be as determined by the Academic Council, in the semester.
    - (ii) The performance in the Continuous/Internal Assessment during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- (5) The teachers may conduct the makeup examination for the students who have missed or failed in the Continuous/Internal Assessment Examination, with the approval of the Vice -Chancellor upon recommendation of Dean/ Director of the School/Faculty.

- (6) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.
- (7) The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

## **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of continuous Continuous/Internal Assessment and end semester examinations. The maximum marks in each component of curriculum shall be as per the scheme of evaluation and grading declared by the Academic Council.
- (b) In addition to end term examinations, student shall be evaluated for his academic performance in a course through case discussion/ presentation/ analysis, practical, homework assignments, term papers, projects, field work, seminars, quizzes, class tests or any other mode as may be prescribed in the syllabi. The basic structures of each course shall be prescribed by the Board of Studies and approved by the Academic Council.
- (c) Each course shall have a number of credits assigned to it depending upon the academic load of the course which shall be assessed on the basis of weekly contact hours of lecture, tutorial and laboratory classes, field study and/or self-study. The credits for the project and the dissertation shall be based on the quantum of work expected.

**(2) BASIS OF CREDITS**

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $\text{Credit} = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction then it shall be rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of Diploma in Engineering/Architecture., only when he / she earns all the credits allotted to the course in which he / she has taken admission.

**6. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has fulfilled the minimum academic requirements specified by the University regulations.

**7. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the internal continuous assessment and end Semester examination.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.

- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

**8. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

9. Not with standing the above, the University shall ensure that the study programme leading to Diploma in Engineering shall conform, to the standard set by the relevant regulations and norms of the UGC or the AICTE.
10. The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
11. **Number of Seats:** Initially to offer the course, the number of seats will be 60 in all streams of engineering and architecture which can be revised by the academic council time to time.

**ORDINANCE NO.-52**

**BACHELOR OF ARCHITECTURE (B.ARCH.)  
FIVE YEARS DEGREE COURSE**

**1. APPLICABILITY**

- (1) The Undergraduate degree Course in Architecture & Planning (5 years Degree Course, in brief) shall be of five year duration, and shall be designed as Bachelor of Architecture (B.Arch.), in the concerned branch.
- (2) The degree of B.Arch. shall be awarded for the various branches of Architecture & planning being taught in the University after successful completion of the Course.
- (3) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.

**2. ELIGIBILITY FOR ADMISSIONS**

- (1) The admission policy shall be as decided from time to time by the Academic Council/Board of Management of the University and in compliance with guidelines of Department of Higher Education, State Government and Council of Architecture (COA).
- (2) The Institutions may subject the candidates, seeking admission to the architecture course, to aptitude tests specially designed to assess the candidates' aptitude; Provided that no separate aptitude tests may be conducted where admissions are made through competitive examinations.
- (4) The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.

- (5) The Ordinance and the Admission Policy, eligibility & Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- (6) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

(1) The architecture course shall be of minimum duration of 5 academic years or 10 semesters of approximately 16 working weeks each inclusive of six months/one semester of approximately 16 working weeks of practical training after the first stage in a professional office.

(2) The architecture course may be conducted in two stages.

(3) The first 3 academic years / 6 semesters of approximately 16 working weeks each of the course shall be a basic standard course and shall be the first stage:

Provided that candidates admitted to the course shall complete the first stage within 5 years of admission to the course.

(4) The second stage of the course shall be of 2 academic years / 4 semesters of approximately 16 working weeks each.

(5) The completion of first stage shall not qualify candidates for registration under the Architects Act, 1972.

(6) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.

(7) At the beginning of each semester, every student shall have to register himself / herself within the duration prescribed in the academic calendar.

(8) Maximum duration to complete the course shall be as per the CoA norms.

#### **4. EXAMINATIONS**

- (1) The University or an independent examining body shall conduct the examinations at the end of each stage.
- (2) The sessional work shall, as far as possible, be assessed by a jury of internal and external examiners.
- (3) The weightage of marks for subjects having both class work marks as well as examination marks may not exceed the ratio of 50:50.
- (4) The pass percentage shall not be less than 45% in each subject and shall not be less than 50% in the aggregate.
- (5) Candidates who have passed in the Continuous/Internal Assessment shall only be permitted to appear in an examination.
- (6) An examiner for any of the subjects of examination shall have a minimum of 3 years teaching/professional experience in his/her field of study.
- (7) The University shall adopt the system of continuous evaluation consisting of Continuous/Internal Assessment during the semester and End Semester Examination for assessing the students' performance during the programme of study.
- (8) The detailed examination scheme for End Semester Examination as well as Continuous/Internal Assessment for all components of the curriculum shall be laid down by the Academic Council.
- (9) A student may be debarred from appearing in the End Semester Examination by the Dean/Director of the School / Faculty due to any of the following reasons:
  - (a) Disciplinary action taken against the student.
  - (b) On the recommendation of concerned Head of the department, if

- (i) The attendance in the Lecture / Tutorial / Practical/Practice classes is unsatisfactory or as may be determined by the Academic Council, in the semester.
  - (ii) The performance in the Continuous/Internal Assessment during the Semester has been found unsatisfactory.
- (10) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- (11) The teachers may conduct the makeup examination for the students who have missed or failed in the Internal Assessment, with the approval of the Vice –Chancellor upon recommendation of Dean/ Director of the School/Faculty.
- (12) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.
- (13)The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

## **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as prescribed by the Academic Council for each course.

### **(2) BASIS OF CREDITS**

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $\text{Credit} = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction then it shall be rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of B. Tech., only when he / she earns all the credits allotted to the course in which he / she has taken admission.

#### **6. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has obtained the required minimum SGPA and CGPA in previous semesters & year respectively as decided by the academic council of the university. If the Student does not fulfill the minimum SGPA in each semester and CGPA criteria may be promoted to next semester/ year on the recommendation of Dean/Director and placed on Academic Probation (AP) provided he/she has cleared minimum number of Credit units as decided by the academic Council. However, under special circumstances, the Vice Chancellor shall condone the criteria of minimum SGPA and CGPA provided that there are sufficient reasons, such cases shall be duly recommended by the Dean/Director of the School/Faculty.

#### **7. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.

- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.

- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

### **8. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

9. Notwithstanding the above, the University shall ensure that the study programme leading to B. Arch. Degree shall conform, to the standard set by the relevant regulations and norms of the Statute Body.
10. The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
11. **Number of Seats:** Initially to offer the course, the number of seats will be 60 which can be revised by the academic council time to time.

**ORDINANCE NO.-53****MASTER OF ARCHITECTURE (M. ARCH.)  
TWO YEARS DEGREE COURSE****1. APPLICABILITY**

The degree of Master of Architecture (M.Arch.) shall be awarded to a candidate who as per the provisions of this ordinance has successfully completed the Course work and Thesis work within the prescribed time period.

**2. ELIGIBILITY FOR ADMISSIONS**

- (1) The candidate with Bachelor of Architecture degree course or equivalent courses recognized by the Council of Architecture shall be admitted to the post graduate course in architecture.
- (2) The Admission policy shall be as decided from time to time by the Governing Body of the University and guidelines issued by the regulatory body shall be adhered to.
- (3) Candidates who have qualified for the award of the Bachelor's degree in the relevant field of study and who have a valid GATE (Graduate Aptitude Test in Engineering) score with minimum percentile fixed by the governing body and regulatory body, from time to time, shall be given preference for admission to the M.Arch. Programme.
- (4) The candidates sponsored by organizations recognized by the Governing Body and applications from foreign nationals received through proper channel may be considered for admission to the M.Arch. programme. Their admission shall, however, be governed by the regulations prescribed by the University and Regulatory Body in this respect.

- (5) The eligibility criteria for admission to the M.Arch. programme shall be as decided by the Academic Council of the University, adhering to notifications/guidelines of Statute Body, from time to time and announced by the University for Admission each year.
- (6) The award of the M.Arch. Degree shall be in accordance with the regulations of the University.
- (7) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) Post graduate full time degree / diploma courses in architecture shall have a minimum duration of 2 academic years or 4 semesters of approximately 18 working weeks duration.
- (2) Post graduate part time degree / diploma courses in architecture shall have a minimum duration of 3 academic years or 6 semesters of approximately 18 working weeks duration.
- (3) Post graduate certificate course in architecture shall have a minimum duration of one academic year or 2 semesters of approximately 18 working weeks duration. Students who have successfully completed a post graduate certificate course shall be eligible to enroll in the 3rd semester of a post graduate degree / diploma course in the same specialization.
- (4) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (5) The maximum duration available to a student for completion of M.Arch. Course shall be four years or as prescribed by the statute body. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.

- (6) At the beginning of each semester, every student shall have to register himself/ herself within the duration prescribed in the academic calendar.

#### **4. STRUCTURE OF THE COURSE**

The structure of all M.Arch. courses, Scheme of Examination, Curriculum and Syllabi shall be as prescribed by the Academic Council based on the guidelines given by the statute body in this regard.

#### **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

##### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as framed by the Academic Council for each course from time to time.
- (c) A student failing in the Continuous/Internal Assessment of any theoretical and /or practical (laboratory) subject shall not be allowed (permitted) to appear in the End Semester Examination of that subject unless special approval is granted by the Academic Council.

##### **(2) BASIS OF CREDITS**

- (a) One hour of contact in lecture (L) shall be equal to one credit where as two hours of contact in tutorial (T) and / or practical

(P) shall be equal to one credit, Thus,  $Credit = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number, If a credit in a subject turns out in fraction then it shall be rounded off to the nearest whole number.

- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of M.Arch., only when he / she earns all the credits allotted to the course in which he / she has taken admission.

## **6. PROJECT & THESIS EVALUATION**

The evaluation of Project work and Thesis shall be done as per the procedure laid down in the regulations framed by the Academic Council , based on the guidelines given by Council of Architecture , in this regard.

## **7. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.

- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council in this regard.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council from time to time in this regard.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council from time to time in this regard.

## **8. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

9. Notwithstanding the above, the University shall ensure that the study programme leading to M.Arch. Degree shall conform, to the standard set by the relevant regulations / norms of the UGC and shall conform, to the standard set by the Council of Architecture.
10. The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
11. **Number of Seats:** Initially to offer the course, the number of seats will be 30 which can be revised by the academic council time to time.

**ORDINANCE NO. 54****BACHELOR OF DESIGN (B.DES)****FOUR YEAR DEGREE COURSE****1. APPLICABILITY**

- (1) The Undergraduate degree Course in Fashion Design (4 years Degree Course, in brief) shall be of four year duration, and shall be designed as Bachelor of Design (B.Des), in the concerned branch.
- (2) The degree of B.Des shall be awarded after successful completion of the Course.
- (3) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.

**2. ELIGIBILITY FOR ADMISSIONS**

- (1) The minimum qualification for admission to first year B.Des., who have passed Higher Secondary School Certificates Examination (10+2 examination) from any stream from a recognized State / National / International Board / University, along with minimum pass-marks as prescribed by the Academic Council/Board of Management in this regard.
- (2) Admission to B.Des. Course shall be offered at the beginning of each semester or as prescribed by the academic council, at the first year level. The Admission policy shall be decided by the Governing Body of the University. The guidelines issued by the UGC and the State Government shall be adhered to.
- (3) Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to first semester of B.Des Course, provided they have passed (10+2) / Higher Secondary Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the University.

- (4) The University may admit a student to B.Des. Course on transfer from other Institutes/ Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the program. Provided, no student shall be admitted during the first year, under this scheme.
- (5) The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his /her career on the grounds of unsatisfactory academic performance or misconduct.
- (6) The Ordinance and the Admission Policy, eligibility& Selection Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
- (7) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

### **3. DURATION OF THE COURSE**

- (1) The duration of the course shall be four years divided into eight equal semesters.
- (2) The University may offer Capstone Semester at the end of eighth semester examination to interested candidates. This shall be of up to eight weeks duration. Separate fee shall be charged for this Semester which shall be decided by the Board of Management.
- (3) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (4) The maximum duration available to a student for completion of B. Des Course shall be eight years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.

- (5) At the beginning of each semester, every student shall have to register himself / herself within the duration prescribed in the academic calendar.

#### **4. EXAMINATIONS**

- (1) The University shall adopt the system of continuous evaluation consisting of Continuous Continuous/Internal Assessment and End Semester Examination for assessing the students' performance during the programme of study.
- (2) The detailed examination scheme for End Semester Examination as well as Continuous Continuous/Internal Assessment for all components of the curriculum shall be laid down by the Academic Council.
- (3) A student may be debarred from appearing in the End Semester Examination by the Dean/Director of the School / Faculty due to any of the following reasons:
- (a) Disciplinary action taken against the student.
  - (b) On the recommendation of concerned Head of the department, if
    - (i) The attendance in the Lecture / Tutorial / Practical classes is unsatisfactory or as may be determined by the Academic Council, in the semester.
    - (ii) The performance in the Continuous/Internal Assessment during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- (5) If a candidate has passed a semester examination in full he / she shall be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.

- (6) The Ordinance and the Examination Procedure, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

## **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as prescribed by the Academic Council for each course.

### **(2) BASIS OF CREDITS**

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $Credit = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction then it shall be rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of B. Des., only when he / she earns all the credits allotted to the course in which he / she has taken admission.

## **6. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has obtained the required minimum SGPA and CGPA

in previous semesters & year respectively as decided by the academic council of the university.

## **7. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.

- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

#### **8. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

9. Notwithstanding the above, the University shall ensure that the study programme leading to B.Des. Degree shall conform, to the standard set by the relevant regulations and norms of the UGC / relevant regulatory body wherever required.
10. The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.
11. **Number of Seats:** Initially to offer the course, the number of seats will be 60 which can be revised by the academic council time to time.

**ORDINANCE NO. 55**  
**MASTER OF DESIGN (M.DES)**  
**TWO YEAR DEGREE COURSE**

**1. APPLICABILITY**

The degree of Master of Design (M. Des) shall be awarded to a candidate who as per the provisions of this ordinance has successfully completed the Course work and Thesis work within the prescribed time period.

**2. ELIGIBILITY FOR ADMISSIONS**

- (1) The admission policy shall be as decided from time to time by the Governing Body of the University. The guidelines issued by UGC and the State Government shall be adhered to.
- (2) Candidates who have qualified for the award of the Bachelor's degree in the relevant field of study with minimum pass-marks/ percentile fixed by the Governing Body, from time to time, shall be eligible to apply for admission to the M.Des programme.
- (3) The eligibility criteria for admission to the M.Des programme shall be as decided by the Academic Council of the University from time to time and announced by the University for Admission each year.
- (4) The award of the M.Des Degree shall be in accordance with the regulations of the University.
- (5) Reservation for ST/SC/OBC/PWD candidates shall be applicable as per the guidelines issued by Department of Higher Education, State Government time to time.

**3. DURATION OF THE COURSE**

- (1) The normal duration of the M.Des programme including project work shall be four semesters. Candidates may be permitted to do their

project work in industry and other approved organizations as prescribed in the regulations.

- (2) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (3) The maximum duration available to a student for completion of M.Des Course shall be four years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (4) At the beginning of each semester, every student shall have to register himself/ herself within the duration prescribed in the academic calendar.

#### **4. STRUCTURE OF THE COURSE**

The structure of all M.Des. Courses, Scheme of Examination, Curriculum and Syllabi shall be as prescribed by the Academic Council in this regard

#### **5. EVALUATION (ASSESSMENT) OF PERFORMANCE**

##### **(1) BASIS OF MARKS**

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations and Internal Assessment. The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) The minimum pass-marks for the End Semester Examination and the Continuous/Internal Assessment shall be as framed by the Academic Council for each course from time to time.
- (c) A student failing in the Continuous/Internal Assessment of any theoretical and /or practical (laboratory) subject shall not be allowed

(permitted) to appear in the End Semester Examination of that subject unless special approval is granted by the Academic Council.

## **(2) BASIS OF CREDITS**

- (a) One hour of contact in lecture (L) shall be equal to one credit where as two hours of contact in tutorial (T) and / or practical (P) shall be equal to one credit, Thus,  $Credit = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number, If a credit in a subject turns out in fraction then it shall be rounded off to the nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of M.Des., only when he / she earns all the credits allotted to the course in which he / she has taken admission.

## **6. PROMOTION TO HIGHER SEMESTERS:**

A student shall be promoted for the next academic year/ semester of a programme, if he/she has obtained the required minimum SGPA and CGPA in previous semesters & year respectively as decided by the academic council of the university.

## **7. PROJECT & THESIS EVALUATION**

The evaluation of Project work and Thesis shall be done as per the procedure laid down in the regulations framed by the Academic Council in this regard.

## **8. BREAK IN THE PROGRAMME**

Students may be permitted to take a break in the programme for joining a job provided that they have completed the course work. The project work may be done during a later period either in the organization where they work if it has desired Research and Development facility, or in the University. Such students shall complete the project work within the

maximum duration for completion of the programme. Students desirous of discontinuing their programme at any stage with the intention of completing the project work at a later date shall seek and obtain the permission of the Dean/Director of the School/Faculty before doing so.

#### **9. PROJECT WORK IN INDUSTRY OR OTHER ORGANISATIONS**

- (1) Sponsored candidates from Research and Developmental Organizations which have facilities of research work in the area proposed and those students who get employment in such organization after completion of the coursework, may be permitted to carry out their project and thesis work in such organizations.
- (2) Regular candidates may also be permitted to carry out their project and thesis work in reputed Research and Development Units and other reputed Organizations.
- (3) The students who are permitted to do the project and thesis work in an industry or Research and Development units and other reputed Organizations, shall have to pay the tuition and other fees to the University for the duration of such work. They shall not be eligible to receive any stipend / scholarship / fellowship from the University if they are receiving any financial support from the industry/ organization in which they are doing the project / thesis work.

#### **10. CREDIT BASED GRADING SYSTEM**

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Board of Studies (BoS) and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination and Internal Assessment.

- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic council in this regard and subjected to amendment time to time.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council in this regard.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear / pass a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council from time to time in this regard.
- (9) A student shall earn all the credits allotted to a particular subject if he / she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council from time to time in this regard.

**11. TRANSCRIPT**

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

**12.** Notwithstanding the above, the University shall ensure that the study programme leading to M.Des degree shall conform, to the standard set by the relevant regulations / norms of the UGC.

**13.** The Ordinance and the Examination, Evaluation Policy and Promotion to higher semester, as above, may be reviewed and amended from time to time subject to the approval of the Academic Council.

**14. Number of Seats:** Initially to offer the course, the number of seats will be 30 which can be revised by the academic council time to time.

**Ordinance No: 56****THE AWARD OF THE DEGREE OF DOCTOR OF SCIENCE(D. Sc.), DOCTOR OF LITERATURE (D.Litt.), DOCTOR OF LAWS (L.L.D.)****1. APPLICABILITY**

- 1.1 These Ordinances shall be called the Doctor of Science (D.Sc.), Doctor of Literature (D. Litt.), Doctor of Laws (L.L.D.) Ordinances and shall be in effect from the date of its notification.
- 1.2 The degree of D.Sc./ D.Litt./ L.L.D./ of the Anjaneya University shall be conferred on the candidates who fulfill the requirements as specified in these ordinances.

**2. ELIGIBILITY**

- 2.1 A candidate seeking admission to D. Sc./ D. Litt./ L.L. D./ programme of the University, must have pursued outstanding research in the concerned discipline and obtained the minimum qualifications required for admission as mentioned below. The candidate
- 2.2 must have obtained a Ph. D. or an equivalent degree from this University, in the concerned discipline, atleast 2(two) academic years prior to the date of application,

OR

Must have obtained a Ph.D. or an equivalent degree from any other recognized university or from a foreign university, in the concerned discipline, at least 2 (two) academic years prior to the date of application.

**3. APPLICATION**

- 3.1 A candidate, who is seeking admission to D. Sc./ D. Litt./ L.L. D./ programme and who is eligible for admission in accordance with Clause 2 of these Ordinances, shall apply to the Registrar by submitting the following:

- (a) His/ her bio-data giving the details of educational qualifications, fields of specialization, research experience, academic distinctions, etc., along with a passport size photograph.
- (b) Title of the thesis.
- (c) A brief account of his/her recent research work, in about 1000 words on the subject relevant to the discipline in which he/she has applied for admission to D. Sc./ D. Litt./ L.L. D./ programme, showing how far his / her work is original and is contributory to the advancement of knowledge.
- (d) List of publications.
- (e) Attested copies of certificates in support of qualifications and experience.

3.2 The last date for submission of the application form shall be notified by the University in each academic year.

3.3 The Registrar shall send the application of the candidate to the concerned Faculty/ Institute within a week after the last date of the submission of application.

#### **4. RESEARCH COMMITTEE**

4.1 A committee, namely, the Research Degree Committee (RDC) shall deal with all matters connected with the D.Sc./D.Litt./L.L.D./ programme of the University in accordance with these Ordinances. The degree shall be formally approved by the Research Degree Committee, whose constitution is similar to that of Research Degree Committee for the Ph. D. degree, except for some minor changes as mentioned hereunder.

4.2 The constitution of the Research Degree Committee shall be as follows:

- 4.2.1 Vice-Chancellor Chairman
- 4.2.2 Director of the Institute (in the case where the faculty  
is associated with an institute) Member
- 4.2.3 Dean of the faculty Member
- 4.2.4 The Heads of the Departments and the Coordinators

- of the Schools of the concerned faculty Member
- 4.2.5 Two expert members out of which one is the Advisor  
of the concerned candidate Members
- 4.2.6 Registrar Member Secretary
- 4.3 The constitution of the Departmental Research Committee (DRC) shall be as follows:
- 4.3.1 Dean / Director of the Institute (in the case where the faculty  
Is associated with an institute) Chairman
- 4.3.2 Two experts from the concerned faculty, nominated  
By the concerned Head of the Department/  
Coordinator of the School with the approval of  
the Director/Dean, out of which one will act as  
the Advisor of the Concerned candidate  
Members
- 4.3.3 Concerned Head of the Department / Coordinator of  
the School Secretary

## 5. ADMISSION

- 5.1 The DRC shall scrutinize the applications of the candidates and shall recommend the eligible candidates for admission. The DRC shall also send the list of the names of the Advisors of the candidates to the Registrar for communicating to the concerned candidates.
- 5.2 The Registrar (Academic) shall issue the letter of admission to each candidate recommended by the DRC.
- 5.3 Within one month after the receipt of the letter of admission, the candidate shall pay the prescribed fee and shall get registered in the concerned Department by filling a registration form.

## 6. SUBMISSION OF THE THESIS

- 6.1 A candidate, admitted to D.Sc./D.Litt./L.L.D./ programme in

accordance with Clause V of these Ordinances, shall deliver a pre-submission seminar in the Department before the submission of the thesis, which shall be arranged by the Advisor of the candidate to apprise the teachers and other research workers of the Department/School of his/ her work.

6.2 The candidate, within one year from the date of his/ her admission, shall submit the thesis to the Registrar (Academic) approved by the concerned RDC.

6.3 The candidate shall submit the thesis as per the following guidelines:

6.3.1 Five copies of the thesis in hard bound form as per the format prescribed by the University.

6.3.2 The title page of the thesis shall contain a statement that the thesis has been submitted for the award of the concerned degree for which the candidate has been admitted.

6.3.3 A soft copy of the Extended Abstract of the thesis.

6.3.4 A declaration by the candidate that the thesis has not been submitted for any other degree or diploma,.

6.3.5 A certificate from the Advisor, Head of the Department/Coordinator of the School and the Chairman of the DRC that the thesis has been submitted for the award of the concerned degree of the University.

6.3.6 The thesis shall be either in English or in Hindi except for the case where the subject of the thesis itself is a language. In such a case, the thesis may, at the option of the candidate, be in that specific language.

6.4 The work of the candidate shall comply with the following conditions to merit the award of the degree:

6.4.1 It must be a substantial work making a distinct addition to learning in the concerned subject of the discipline.

6.4.2 It must be original in the sense of opening up new fields of research, or of making a marked advancement on the results of previous investigations, or of giving a new interpretation of the facts already known.

6.4.3 It must be a scholarly work of high quality.

6.4.4 It will be the work done during the last 02-04 years before

the submission of the thesis.

6.4.5 It shall be the work published in reputed journals in the form of research papers and / or published in the form of books / monographs, chapter contribution to books/ monographs, etc., out of which at least one must be authored solely by the candidate.

6.4.6 It must not be the work, which has been previously submitted for a degree or a diploma in this or in any other University.

## **7. EXAMINATION**

### **7.1 Panel of Examiners:**

While forwarding the thesis of the candidate to the Registrar of the University, the DRC shall recommend a panel of examiners of four to six (two/three from Chhattisgarh but outside Raipur and two/three from other State) experts in the concerned area of the work submitted.

### **7.2 Board of Examiners:**

On receipt of the panel of the examiners, the Registrar shall forward the same to the Controller of Examinations, who in turn shall submit it to the Vice-Chancellor for the appointment of the Board of Examiners from the panel. The Board of Examiners shall consist of two members, out of which one shall be from other state.

### **7.3 Evaluation of Thesis:**

7.3.1 The controller of examinations shall get in touch with each examiner to secure acceptance of the examiner-ship. For this purpose, if e-mail address of the examiner is available, he/ she shall be contacted through e-mail and the soft copy of the Extended Abstract of the thesis may be sent to him/her, to get his/her consent at the earliest. If, however, no information is received from an examiner within a reasonable time, his/ her appointment shall be cancelled and a new examiner shall be appointed from the existing panel of examiners.

- 7.3.2 On receipt of the acceptance from an examiner, the Controller of Examinations shall forward the copy of the thesis to him/ her, along with a copy of the regulations relating to the award of the D. Sc./ D. Litt./ L.L. D./degree of this University and take necessary action to get the report of the examiner expeditiously.
- 7.3.3 The examiners shall be requested to submit their individual reports within two months of receipt of the thesis.
- 7.3.4 In case, an examiner does not send his/her report within the above period, a reminder shall be sent to his/her. This shall be followed by a subsequent reminder after a fortnight.
- 7.3.5 In the event of the report not being received from the examiner within 12 weeks, his/her examinership shall be cancelled and a new examiner shall be appointed from the existing panel of examiners.
- 7.3.6 The examiners shall examine the thesis specifically with a view to judge whether the work is in accordance the research objectives of the research.
- 7.3.7 The examiners shall give explicit reports with any one of the following recommendations.
- 7.3.7.1 the thesis be accepted for the award of D.Sc./ D. Litt./ L.L. D./ degree
- 7.3.7.2 the thesis be rejected.
- 7.3.7.3 the thesis be submitted in a revised form after adding some more work to the already submitted work.
- 7.3.8 The examiner shall give specific and unambiguous reasons for his/ her recommendations. If the thesis is recommended for revision, the examiner may suggest points for improvement of the presented work.
- 7.3.9 If the thesis is recommended for revision, the candidate shall be required to submit the revised thesis within six months and not later than one year, from the date of communication of the report to him/ her by the University. The candidate shall be required to remit only the Examination fee for submitting the revised thesis.
- 7.3.10 If the thesis has been recommended for revision, a fresh

appointment of examiners in accordance with Clause 7.3 shall be made from the existing panel of examiners. If the need be, a fresh panel of examiners may be recommended by the DRC. The other procedures as per Clauses 7 shall be followed for the evaluation of the thesis. However, the Controller of Examinations, along with the revised thesis, shall send the copy (copies) of the recommendation(s) of the examiner(s) who recommended the revision of the thesis.

7.3.11 The examiners who evaluate the revised thesis shall recommend only either the acceptance or the rejection of the thesis and shall not recommend any further revision of the thesis.

#### 7.4 Award of the Degree

7.4.1 The reports of all the examiners shall be placed before the concerned DRC. If all the reports are unanimous, recommending the thesis to be accepted for the award of the degree, and if the DRC considers the case to be fit and proper, it shall recommend it to the Research Degree Committee for the award of the degree.

7.4.2 Even if one examiner recommends the rejection of the thesis, the thesis shall be rejected.

7.4.3 If the thesis is rejected, the candidate shall not be allowed to apply again for admission within a period of 3 (three) years.

7.4.4 After the Research Degree Committee approves the thesis for the award of the degree, the candidate concerned may be given the examiners' reports for which he/ she shall apply separately.

7.4.5 The year of award of the degree shall be the year of submission of the thesis provided the thesis is accepted without revision. In case of revision, the year of award of the degree shall be the year of submission of the revised thesis.

7.4.6 The degree certificate shall mention the title of the thesis and the name of the concerned Department/School/Faculty in which the candidate was admitted.

- 7.4.7 The Extended Abstract of the approved thesis for the award of the degree may be published in the “Abstracts of Accepted Theses for the Doctor of Science, Doctor of Letters, Doctor of Laws Degree” of the University.
- 7.4.8 The Registrar shall send one copy of the thesis duly approved for the award of the degree, for preservation in the library of the University and the other in the departmental/ faculty library.
- 8.** Notwithstanding anything contained in these Ordinances, all matters related to the candidates shall be governed by the rules and procedures framed by the Academic Council that are in force at that point of time.
- 9.** Any doubt or dispute about the interpretation of these Ordinances shall be referred to the Vice-Chancellor, whose decision, in his capacity as the Chairman, Academic Council, shall be final.
- 10.** The Vice-Chancellor may modify, amend and / or delete any of the clauses given in these Ordinances or add any clause(s) to these Ordinances, to facilitate the pursuit of excellence in research, provided that any such modification, amendment, deletion, and addition shall be reported to the Academic Council at its next meeting for approval.